

**Orford Conservation Commission (OCC)**  
**Meeting Minutes: 17<sup>th</sup> October 2019**

Present: Board members: Ted Cooley (Chair), Craig Putnam, John Miller, Carl Cassel (Alternate), Tom Bubolz, Carl Schmidt, Emily Bryant (Alternate).

Meeting was called to order at 7:03 PM. Emily and Carl C. were seated for the meeting.

1. September Minutes: Ted moved that the September minutes be tabled in order to correlate changes suggested by Emily and Carl S. Emily seconded. Motion to table carried.
2. 2020 Budget: Ted presented a proposed budget for 2020 and year-to-date performance of the 2019 budget. He pointed out that NH Association of Conservation Commissions dues are now payable as is a \$160 invoice for mowing at the Richmond Land. Discussion followed. Ted moved to accept the proposed budget and to forward it to the Selectboard. Emily seconded. Motion carried.
3. Review of Land Use Agreements: Ted read the response from Town Attorney Adele Fulton. The Agreements are seen generally to be OK with a “few tweaks” to be suggested.
4. Indian Pond Access Road Culvert: No update to report
5. Jacobs Brook Project: Bushes ordered (as part of the grant). Order delivery expected 10/30. Planting to take place 10/30 from noon, and 10/31 from 9:00 a.m. Come one, come all to help plant.
6. Orfordville Road Beaver Dam: Need to follow up with Selectboard regarding Dubois & King proposal. Need also to point out that application work done by John may reduce the amount of work for D & K and resulting cost. John / Ted to follow up with Selectboard regarding status.
7. Culvert Study by UVLSRPC: Ted talked to Meghan Butts about project status. Invoices for September to be billed, with any final invoices to be billed in October.
8. Invoices: NH Association of Conservation Commissions, Annual Dues, \$250. Ted moved to pay the invoice. Carl S. seconded. Motion carried. Alan Dyke for mowing at the Richmond Land, \$160. Note that the total includes past due amount for August. Ted moved to pay \$160 unless the August invoice has been paid, then pay only September invoice amount \$80. John seconded. Motion carried.
9. Ted reminded those present to think about possible candidates for the OCC. Two names were discussed. Ted to follow up.
10. Knotweed: Carl S. spoke about acting on Sarah Schwaegler’s presentation on the invasive Japanese Knotweed. Action items: Carl S. and John will start seeking information and preparing materials for a presentation at Town Meeting and a mailing to the Orford List.
11. Commissioner Comments:

- a. Tom asked about September water testing results. Numbers were shared with Selectboard and with Health Officer Faith Knapp.
- b. Carl S. gave an update on the project to stabilize the farm structures at Mountain View Farm. Nearly all funds for materials are in hand. Stabilization work to occur TBD.
- c. Carl S. reminded us of the Historical Society presentation and Walking Tour taking place on Saturday, 19<sup>th</sup> October at 1:00 p.m., at the Main Street Church, followed by a tour of the English barn and the Yankee barn at the Verry Farm.

Tom moved to adjourn. John seconded. Motion carried.

Meeting Adjourn 8:07 p.m.

Respectfully Submitted,

E.S. Cooley