**Town of Orford Planning Board**

**Meeting Minutes – February 15, 2016**

**Approved**

**Present: Members Ann Green, Chair; Andy Schwaegler, Vice-Chair; Jim McGoff, Harry Osmer, Chase Kling, Tom Steketee, Ex-officio Select Board Representative, Lawrence Hibbard, Sam Hanford (Alternate) and Planning Assistant Vickie Davis.**

**Minutes:**

Ann G., Chair opened the meeting at 7pm.

The minutes of January 18, 2016 were reviewed. Motion made by Harry O. to approve and seconded by Andy S. Minutes amended and approved unanimously. Chase K. reminded of the Rule of Procedure which states that the Select Board Alternate should be requested to attend when Select Board representative is unable to attend a scheduled meeting.

 Ann shared a summary of her recent meeting with Executive Director Nate Miller and Planning Assistant Vickie Davis of UVLSRPC, and Orford residents Paul Dalton, Sam Hanford and Bruce Schwaegler to develop a plan to update the 2001 Master Plan, At that time, it was agreed that the Orford group, which will be expanded at a later date, will develop a survey to be sent community wide and review the 2001 Plan for revision. UVLSRPC staff will be available as needed.

 The Board thanked two members, Tom S. and Lawrence H. who decided not to run for reelection, for their participation and contributions to the Planning Board.

 Since there was no further business, Jim M. made a motion, seconded by Andy S.to adjourn the meeting. Meeting adjourned at 7:30pm.

Submitted by

Ann Green

**Tentative agenda for meeting 7pm March 21, 2016**

Welcome new members

Election of officers

Review Rules of Procedure