

**Town of Orford Planning Board
Meeting Minutes – June 8, 2021**

Board Members & Staff Present: Faith Knapp, Chair; Ann Green, Member; Harry Osmer, Member; Terry Straight, Member; Roberta Gray Hill, Member; John Adams, Select Board Rep Alternate Jennifer Carter, Alternate and Victoria Davis, UVLSRPC

Board Members Absent: Fred Kidder, Select Board Rep *Public:* none

Item 1: Review of Meeting Minutes: Faith called the meeting to order at 5:30 PM. The Board reviewed the minutes of the May 25, 2021 meeting. Harry made a motion to approve the minutes; Ann seconded the motion; and unanimous agreement followed. The Board reviewed the minutes of the May 4, 2021 meeting. Terry made a motion to approve the minutes; Roberta seconded the motion; and unanimous agreement followed.

Item 2: Other Business:

Ann suggested that the Town website be updated. She will talk with Esther in the town offices. Ann volunteered to provide Harry with copies of minutes, agendas, and other information that will be emailed as Harry does not have email. Faith asked that officer elections be put on the agenda for next month. She had volunteered to Chair only to get the Board started. A new Chair and Vice-Chair will need to be elected by the Board. There is no Vice-Chair currently. Vickie reviewed the Planning Board binder with the Board and discussed information resources.

There was discussion about a Capital Improvements Program. It was determined that although a long-range plan had been developed with the regional planning commission a few years ago, this was not a CIP. John stated the Select Board reviews the capital budget each year and provides it in the town report.

The Board requested Vickie to develop comments about subdivision applications to be shared with the entire Board prior to each meeting. There was a question of proper posting of the meetings. Vickie will put it on her calendar to send out a meeting notice each month to Esther for posting. Harry will then pick it up and post it at the town offices and the post office. Esther also posts on the Town list serve.

There was a general discussion about zoning. Vickie explained it is a long process to initially adopt a zoning ordinance with public hearings and a vote at town meeting. There were questions about what a zoning ordinance would look like and it was discussed that it could be whatever the Town wanted it to be. Vickie cited a town that had only two districts: residential and mixed use to contain the commercial development in specific areas.

Terry suggested the Board review the Stacy Thomson subdivision including the fire protection requirements at their next meeting. Ann will locate the approval for discussion.

Terry made a motion to adjourn. Harry seconded, and unanimous agreement followed. The meeting adjourned at 6:10 pm.

Respectfully Submitted,
Victoria Davis, UVLSRPC

Tentative Meeting Agenda for July 13, 2021, 5:30 PM, Town Offices

- Review of Thomson subdivision
- Election of Officers