

ORFORD PLANNING BOARD

2529 Governor Meldrim Thomson Scenic Highway
Orford, NH 03777

Minutes for March 8, 2021 (Meeting by ZOOM web service)

Due to the COVID-19/Coronavirus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, this Board was authorized to meet electronically.

Meeting was brought to order at 6:06. A quorum of 4 out of 7 was declared by the Chair.

Attending for the Board: Terry Martin, *Chair*, Ann Green, Harry Osmer, and Terry Straight

Absent: Faith Knapp, Roberta Gray Hill, Fred Kidder, *Select Board Ex-Officio*, and *Recording Secretary* Polly Gray

Attending members of the Public: None.

The Minutes for January 11, 2021 were read and approved on motion by Ann Green and seconded by Terry Straight. Roll Call indicated all in favor.

Old Business:

Chair asked for nominations or potential candidates for Alternates to the Board. No candidates for "Alternate" were proffered. Matter was again tabled by the chair without objection.

New Business:

- 1. Public Comment:** There was no public comment. Board member present were asked for comments. Hearing none Chair moved forward on the agenda.
- 2. Board Authorization of New Rule and Regulations Binder** to be prepared by the Upper Valley Lake Sunapee Regional Planning Commission. On motion of Terry Straight and 2nd by Ann Green, and after minor clarification of the Manual, which is given to each Board member, motion carried to instruct UVLSRPC to update the Orford Planning Board Manual.
- 3. Potential Change in Meeting Date:** Members present indicated agreement to move the Planning Board's meeting date to the 2nd Tuesday of each month to accommodate the UVLSRPC, and have Vicky Davis as Orford's Planning Assistant. Chair agreed to check with absentees to discover any conflict. At this point the April 12 meeting has been noticed to a group of abutters, so the change, if agreed, will take effect in May.
Discussion: The need for a more robust support from the paid Planning Assistant was reviewed and the savings of roughly \$3,000 in fiscal year 2020 was the result of under-utilization of the UVLSRPC services.

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4. **Motion to Pay Bills.** After review of the Bills for December 31,2020 (\$600.00); January 31,2021 (for \$360); and February 28,2021 (for \$90.00), all received from the Upper Valley Lake Sunapee Regional Planning Commission, motion was made by Harry Osmer with a second by Terry Straight to pay as invoiced. All in Favor.

Motion for Adjournment was made by Harry Osmer and seconded by Terry Straight. All in favor to adjourn at 6:32 PM.

Noting the lack of a recording secretary for this meeting the Chair volunteered to complete the minutes.

Respectfully submitted,

Terry W. Martin, Chair