Town of Orford Planning Board
Meeting Minutes – December 14, 2021

Board Members & Staff Present: Jennifer Carter, Chair; Harry Osmer, Vice-Chair; Ann Green, Member; Fred Kidder, Select Board Representative; and Victoria Davis, UVLSRPC (by phone)
Board Members Absent: Terry Straight, Member; Faith Knapp, Member; Roberta Gray Hill, Member; John Adams, Select Board Representative Alternate; and Kenny King, Alternate
Public: Chase Kling

Item 1: Review of Meeting Minutes: Jennifer called the meeting to order at 5:30 PM. The Board reviewed the minutes of the November 9, 2021 meeting. Harry made a motion to approve the minutes; Ann seconded the motion; and unanimous agreement followed.

Item 2: Other Business:

Eck Trust Mylar and Waiver:

The mylar and accompanying documentation needed for the Eck subdivision approved at the November meeting with conditions were reviewed. This included a copy of the original survey by surveyor, Gardner Kellogg. Materials had been left in the meeting room for the Board. The Board found the following to meet the required conditions for approval:

1. A request to waive the requirement to show the proposed septic and well site on the larger lot.
2. The driveway on the larger lot is now on the mylar.
3. The Planning Board note on the mylar now matches the requirement in the Subdivision application.
4. An added note on the mylar properly references the unrecorded map by Gardner Kellogg.

Jennifer and Harry will sign the mylar and have it sent to the Registry of Deeds for recording.

Vickie suggested the Board might want to make a policy of obtaining copies of the recorded plans so they have the recorded plan number in the file.

Mail and Invoices:

The invoice from the UVLSRPC in the amount of $813.34 for the month of November including mailing costs and mileage was reviewed. Fred made a motion to approve the invoice. Harry seconded the motion, and unanimous agreement followed.

Amendments to Rules of Procedure and Subdivision Regulations:

The Board discussed that the Rules and Regulations should be amended beginning in February as the January meeting already is full.

Member Vacancy:

The Board discussed a new member vacancy as Roberta Gray Hill resigned by email today as her schedule is so full. Jennifer will contact alternate Kenny King, Alternate to see if he could be available for Board meetings until Town Meeting when it is hoped, a new member would be elected.

Mountain View Hideaway Public Meeting/Hearing:

It was discussed that the public meeting/hearing scheduled for tonight had to be postponed due to improper posting. It was noted that there had been a lot of interest in attending the meeting, but people were hesitant to attend during the pandemic. Fred offered that the Town Select Board uses Go to Meeting to allow virtual/phone access to their meetings. The Planning Board discussed this option. Some felt the option should be there throughout the pandemic and others thought it should only be offered when it was known that a substantial number of people might attend and crowd the meeting room. Fred will check with Esther in the town offices to see if she would be willing to set up the Go to Meeting with audio speaker for the January 11, 2022 meeting. Fred added that there must be a Planning Board quorum physically present at the meeting by NH law as there are no current Governor's emergency orders offering other options.

Chase Kling said he was concerned about the canceled public meeting/hearing. Jennifer pointed out that all those who had expressed interest in the meeting had been notified by email of the cancelation and the applicant had agreed to reschedule in January.

Fred made a motion to adjourn the meeting at 6:00 PM. The motion was seconded by Harry, and unanimous agreement followed.

Respectfully Submitted,
Victoria Davis, UVLSRPC

Tentative Meeting Agenda for January 11, 2022, 5:30 PM, Town Offices
- Informal meeting with Tim and Mary Chase
- Mountain View Hideaway Public Meeting Hearing

Future Meeting Topics
- Review of Subdivision Regulations/Rules of Procedure (Feb)