TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

October 11, 2017

MEMBERS PRESENT: Paul Goundrey, David Smith

OTHERS PRESENT: Cicely Richardson, Terry Straight, Roger Hadlock, Sheri Clifford

1. **Call Meeting to Order**

The meeting was called to order at 5:30 PM

**Chief Terry Straight – Fire Department**

Chief Straight distributed the September Activity Report for the fire department, noting 103 calls to date, where in 2016 the total was 93 calls.

Straight reported he is in the process of reapplying for grants, the department trained on relay pumping at the cement bridge on Archertown Road.  All trucks have been inspected and serviced.  The portable generator has a plastic gas tank that has split, the department is looking to replace the tank.

Straight stated he submitted his 2018 budget, requesting level funding.  Adams said he will schedule a meeting to review capital reserve fund (CRF) requests and explained the amended warrant article 3 from the 2016 town meeting, Fire Trucks CRF was decreased by $10,000 as the truck replacement schedule was moved out to 35 years.

Straight told the Board about he and five other department members attending the Firefighter Memorial Ceremony in Maryland where Charles Waterbury was recognized.

**Roger Hadlock – Highway Department**

Hadlock reported the highway trucks have been serviced and inspected for the year.  It was discovered by Flanders & Patch that the one-ton will not pass inspection next year due to rust issues on the cab corners and dump body structure due to salt.

The department is cutting brush and has begun fall grading, they are working on the bridge runners on Quinttown Road and Hadlock is assisting with FEMA reporting with Clifford and Goundrey.

Hadlock stated he and Goundrey have found a qualified candidate for the open position on the highway department and asked for approval from the Board to hire this person.

A motion was made to hire Justin Cole for the open position on the highway department for $16.50 per hour.  The motion passed.

Smith asked if Tim Chase would be hired to do the fall grading.  Hadlock stated it would not be necessary with a three-person crew.

Adams asked if Hadlock had drafted specs for the Archertown Road construction and paving project that was approved at town meeting.  Hadlock stated he is in the process of getting three proposals/bids.  Adams suggested he put it out for bid and schedule the work to begin in the spring of 2018.  Goundrey agreed.

1. **Old Business**
2. **Board Reports**

Adams asked Clifford for an update on the mold and rodent situation at the town office.  Clifford said JP Pest would begin mold remediation the week of October 16th and she met with a JP Pest representative on October 9th regarding the rodents. Their recommendation was to put in a ‘rat wall’ that would allow rodents to exit the building but not return.  Repair of the foundation would have to wait until the spring of 2018.  Adams asked how long it would take for the rodents to exit the building and how the 'rat wall' would be secured to the building.  Clifford will contact JP Pest and let the Board know when an answer is received.

The Board reviewed the $5,565 estimate from JP Pest and discussed where the funds would come from for this expense.  Goundrey will contact M. Blanchard to see if the Town Property Expendable Trust could possibly be used.

A motion was made to spend $5,565 for wild life control at the town office as quoted by JP Pest Services.

Discussion:  Smith did not like the amount of money it would cost to keep the animals out, but felt there was no choice.

The motion passed unanimously.

Smith reported the Energy Committee was given a presentation by Sandra Brock, who explained tool kit organization of energy savings measures for town residents.  The committee will hold a workshop the morning of October 18th.

Smith felt the flags on Route 10 looked nice, but should only be on the pole with lights as flags left all night required illumination.

Goundrey reported meeting with the Treasurer and discovered there were uncashed rent checks for the fire station.  Smith stated he deposited those checks last week.

Adams followed up with the town attorney regarding the charge for work to correct warrant article 3 with the NH Department of Revenue.  They agreed to amend the invoice and subtract those charges.

1. **Other**

The Board reviewed the junkyard letter drafted by the town attorney.  The draft was approved and signed by the Board.

FEMA - Clifford reported the Damage Inventory was submitted with all invoices received to date.  Site meetings will be scheduled in the near future.

Adams stated Town Road #100 bridge can come under the State Bridge Aid Program that will assist the town in paying for the twenty-five percent not paid by FEMA.

Goundrey and Hadlock will meet with a Mitchie Concrete Company representative for an estimate on a pre-cast bridge.

1. **New Business**
2. **Correspondence**
3. **Accounts Payable**

The correspondence and accounts payable folders were reviewed and signed where necessary.

1. **Comments & Questions from Public**

None at this time.

**Approval of Minutes**

The minutes of September 27, 2017 were approved as amended.

A motion was made to enter into nonpublic session for review of nonpublic minutes at 7:20 PM. A roll call vote of member’s present was taken with a decision in the affirmative.

The Board resumed the regular meeting at 7:30 PM. A vote was taken with a decision in the affirmative to seal the minutes of the nonpublic session.

1. **Adjourn**

The meeting adjourned at 7:30 PM.

Respectfully Submitted,