

# TOWN OF ORFORD

Board of Selectmen  
Work Session Minutes  
October 25, 2019

MEMBERS PRESENT: John Adams, Fred Kidder II

OTHERS PRESENT: Esther Dobbins-Marsh, Jason Bachus, Bill Paxton, Mark Blanchard

## **Call Meeting to Order**

The meeting was called to order at 5:35 pm

## **Police Budget**

Chief Bachus presented his 2020 budget request

Chief Bachus discussed possible warrant articles to include the creation of a PD Equipment CRF, increasing the funding into the Police Cruiser CFR, and an article to purchase a Radar Speed Sign

## **Administrative and Office Budgets changes**

- Executive – Line Item added for Professional Fees of \$4,000. Blanchard discussed the need to include funds for the Trustee of the Trust Funds as he will be stepping down from the position after March 2020. Blanchard said it's been a challenge to find anyone willing to take on this endeavor, and the Town may need to pay a stipend.
- Health and Dental insurance premiums increased 7.4% from the current carrier. The Selectboard supports keeping the cost share percentage the same for 2020, but changing the medical plan to lower the premium. Dobbins-Marsh will work on an analysis of salary increases ranging from 2.5% - 5% and present at the next budget meeting.
- Town Clerk – Increased Deputy Town Clerk hours, included \$1,000 for a new printer
- Election – overall budget up \$5700 due to having 3 elections in 2020 plus the annual meeting
- Tax Collector – budget down \$715 – reduced Deputy hours & postage
- Treasury – increased training line item by \$100
- IT – increased equipment by \$3,500 due to the requirement for four (4) computers to be compliant with Windows 10 which will require new computers
- Cemetery – increase for having employee work 27 weeks vs 26
- Emergency Services – Dispatch Services were removed from Police & Fire Department budgets and added to the Emergency Services. Ambulance remained the same as 2019
- Land Closure – The Town only needs to monitor on a bi-annual basis, so no charge for 2020

- Parks & Playgrounds – Mowing Contract renewed for a three-year period – increase of \$2,600, plus added Community Fields mowing for \$12,800

Possible Warrant Articles – Additional funding to complete the building at the Highway garage, Hazardous Waste Fee, and Appropriations for non-profits requests

*A motion was made by Kidder, seconded by Adams to enter into nonpublic session under RSA 91-A:3, II(a) at 9:00 PM. A roll call vote of member's present was taken with a decision in the affirmative*

*The Board resumed the regular meeting at 9:28 PM. A motion was made by Kidder, seconded by Adams to seal the minutes of the nonpublic session. Motion Approved.*

### **Adjourn**

*Motion made by Adams, seconded by Kidder adjourn the meeting. Motion Passed.*

The meeting adjourned at 9:30 PM

Respectfully Submitted,

Esther Dobbins-Marsh