

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

October 19, 2022

MEMBERS PRESENT: John Adams, Jen Carter, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Police Department: Jason Bachus, Budget Advisory Committee: Ruth Hook, Lawrence Hibbard, Larry Duffy, Bob Palifka, Bill Paxton and Ken Wiren (via phone)

Call Meeting to Order

The meeting was called to order at 5:30 pm

Police Budget – Bachus presented his 2023 budget request to the Selectboard. Changes from the 2022 budget include the following:

- \$1,000 in additional funds for a part-time on-call officer
- \$1,000 decrease for Vehicle Maintenance & repairs due to the new cruiser that should arrive in 2022
- \$1,000 increase in gasoline due to the increase in cost per gallon, and additional use of the vehicle
- \$3,361 increase in the prosecution line item – this rate is based on a 3-year average

Warrant Articles

- Hand-Held Radar – Bachus has applied for a grant to pay 100% of the cost for a hand-held radar. The Selectboard discussed adding a warrant article as a place holder – if the grant is approved, the warrant article can be removed or passed over at the annual meeting.

Administration Budget – Dobbins-Marsh presented the administrative budgets to the Selectboard. Changes from the 2022 budget include the following:

- \$250 increase for the new copier lease
- \$125 increase for the printing and mailing costs of the annual report
- \$1,000 increase for IT Support, licensees and fees – due to changes with google, additional fees will be charged to the Town. More research is needed at this time to determine what that total increase will be
- \$1,000 decrease in auditing fees per contract
- \$900 increase for heating propane based on the new rate per gallon
- \$1,772 increase for Property/Casualty insurance
- \$123 increase for UV Lake Sunapee Regional Planning Commission dues
- \$300 decrease for the Household Hazardous Waste fee – once UVLSRPC analyses the usage for 2022, this fee estimate may change, and there will be no Piermont location in 2023
- \$6,450 increase for the Landfill Monitoring – this work is performed on a bi-annual basis

Warrant Articles

- Selectboard Salary Increase – the Selectboard discussed the possibility of adding a warrant article to increase their annual stipend from \$1,500 to \$2,000
- Streetlight Project – to upgrade the streetlights to LED would cost \$13,500. The savings to the Town on an annual basis would be 2/3 of what we are currently paying.
- Purchasing Policy Changes – the Selectboard discussed increasing the dollar amount that requires a purchase to go out to bid. The current requirement to go out to bid is \$10,000, and the amended increase would be \$25,000
- Capital Reserve Funding – the amount to fund will be addressed at a later meeting
- Charitable Organization appropriations – the requests are still being submitted – the final list of requests will be addressed at a future meeting

Adjourn

Motion made by Adams, seconded by Kling to adjourn the meeting. Motion Passed 3/0

The meeting adjourned at 6:45 pm

Respectfully Submitted,

Esther Dobbins-Marsh