Appendix B

Pre-trip Inspection form

Vehicle: ____________________________
Date: ________________  Odometer ____________  ____________
Time: ________________  Hour Meter ____________  ____________

Do Not include tenths

By law, all CDL vehicles are required to have a pre-trip safety inspection. An effective inspection exposes safety concerns and potential maintenance issues. Repairs can be addressed before they become costly, major repairs. Supervisors should be notified immediately of any safety concerns.

Vehicle Overview – as you approach the vehicle, notice its general condition. Look for fresh oil, coolant, grease or fuel leaks.

Pass Fail N/A (check one)

[ ] [ ] [ ] Check brake lights
[ ] [ ] [ ] Emergency Flashers
[ ] [ ] [ ] Turn Signals
[ ] [ ] [ ] Head Lights
[ ] [ ] [ ] Check all mirrors
[ ] [ ] [ ] Check windshield condition
[ ] [ ] [ ] Check for wheel chocks
[ ] [ ] [ ] Steering wheel looseness, damage
[ ] [ ] [ ] Wiper blades and washer operation
[ ] [ ] [ ] Horn Operation
[ ] [ ] [ ] Heater/Defroster operation
[ ] [ ] [ ] Parking brake operation
[ ] [ ] [ ] Seat Belt operation
[ ] [ ] [ ] Check all external lights & reflectors
[ ] [ ] [ ] Check tire rims for damage
[ ] [ ] [ ] Check tires
[ ] [ ] [ ] Check windshield fluid
[ ] [ ] [ ] Check all belts for tightness and wear
[ ] [ ] [ ] Check oil level
[ ] [ ] [ ] Check coolant
[ ] [ ] [ ] Check power steering fluid
[ ] [ ] [ ] Check fire extinguisher on truck
[ ] [ ] [ ] Check voltmeter
[ ] [ ] [ ] Check three red reflective triangles
[ ] [ ] [ ] Check steering linkage
[ ] [ ] [ ] Check suspension (leaf & coil springs)
[ ] [ ] [ ] Check u-bolts and hangers
[ ] [ ] [ ] Check frame for cracks
[ ] [ ] [ ] Check brake chambers
[ ] [ ] [ ] Check brake hoses
[ ] [ ] [ ] Check brake drums
[ ] [ ] [ ] Check air brake
[ ] [ ] [ ] Check oil pressure gage
[ ] [ ] [ ] Check lug nuts gage
[ ] [ ] [ ] Check condition of mud flaps
[ ] [ ] [ ] Check all hoses for leaks
[ ] [ ] [ ] Check to ensure compartment doors secure
[ ] [ ] [ ] Check battery box and connections
[ ] [ ] [ ] Check fuel tanks (caps secure)
[ ] [ ] [ ] Check exhaust system
[ ] [ ] [ ] Check fuel gage
[ ] [ ] [ ] Check dumpbed operation, up and down
[ ] [ ] [ ] Check dumpbed pivot points and end gate
[ ] [ ] [ ] Make sure fuel tank is full

Safety Concerns/Issues: ________________________________________________________________________________________

Remarks/Comments: _____________________________________________________________________________________________

*Seat Belt use is Required  Operator Signature ________________________________
*Cell Phone use is Prohibited while operating  Supervisor Signature: ______________________________
*Use of Wheel Chocks required

Inspection paperwork should remain in the vehicle until end of shift when it is delivered to the supervisor for recording