

Minutes
TRUSTEES OF TRUST FUNDS MEETING
10 AM, Monday, December 3, 2018

Attending: Trustees M Blanchard, J. Davis, S. Carter

Absent: None

Meeting Called to Order 10:03 by Blanchard

Blanchard introduced the topic of how to publicize the need for new Trustee candidates and how to recruit them. Davis suggested advertising on the listserv. We discussed placing information pieces about Trustee matters on the listserv as another angle. Another thought was whether putting on the town meeting an article seeking voter input on whether we need to pay Trustees or hire firms to do most of the work as do many other towns. Consensus was reached that first step should be for Blanchard to get on the SelectBoard agenda to raise the importance of a Trustee Succession Plan.

Discussion then jumped to the third agenda item: Trustees Request for \$1,000 budget item for 2019. Blanchard, with notice to other Trustees, sent Esther Dobbins-Marsh a request that she place it in the SelectBoard folders, which she did (email attached to these minutes).

Meeting then took up second agenda item: Investment Policy re-write and distinction between Prudent Man and Prudent Investor rules, per phone discussion Blanchard/Knowles 11/29/18. Blanchard related Knowles discussion, main point of which is that we in Orford are effectively are operating under the "Prudent Man Rule" per RSA 312:25-b which does Not require an outside Financial Advisor as is required now for those managing funds under the "Prudent Investor Rule" per TRA 31:25-d. so long as we stay clear of novel or low rated securities or investment vehicles and continue to use bank deposits for our taxpayer funded Trusts, the Prudent Man Rule is appropriate.

Our existing Investment policy created in April, 2009 we agreed needs some updating although it is predicated on the Prudent Man rule. Blanchard

Moved that he draft a revision and circulate it for comment to Davis. Carter seconded, passed unanimously.

We set next meeting date of December 17, 10 AM, Niles Room for main purpose of Reviewing and hopefully adopting a revised Investment Policy. [Meeting date subsequently moved to 9:30 AM Thursday, December 20]

Blanchard asked for Motion to Adjourn. It was made and seconded (Carter, Davis) and passed unanimously. Meeting Adjourned 11:03.

Attachment

Blanchard – Dobbins-Marsh Email 11/26/18 Subject: Trustees Budget

Hi Esther

Please put in request to Select Board for provision in their Admin Budget for \$1,000 in 2018 for Trustees of Trust Funds expenses. At this point I cannot say what exactly will happen but here are the contingencies to provide for:

1) State is making serious process changes to the online submission mechanism of MS-9 and MS-10 reports which may require training trips. I did not attend the Nov 15 NH Municipal sessions because of the \$150 fees plus travel reimbursement. I may have to have meetings in Concord for training or related purposes.

2) I will be retiring either at the end of my term (March 2020) or within the year and a successor “Bookkeeper” or Trustee Treasurer or outside service will need to be engaged. I am willing to do what I can to support a transition. New software or updates will be needed depending on who is willing to be nominated and get elected

The safest strategy will be of us to have a willing successor and of the SelectBoard to appoint that person as a successor before the end of my term and for the person be up an and running by town meeting 2020. I am hoping that Seth agrees to serve another term from march 2019 to, along with Joe, provide additional continuity. But neither of them have the both the time and facilities to fill my spot. In any event, a transition will have financial costs not fair for me to carry.

3) The State now requires the Trustees to have a “Financial Advisor.” We are looking for more detail and a way to get this resource for free, but most town do have external paid Financial advisors, or use external paid services that include this.