

**TOWN OF ORFORD  
CHURCH STUDY COMMITTEE  
Meeting October 2, 2023  
Orford United Congregational Church**

**APPROVED**

**Attended by: Sylvia Paxton (Chair), Eva Daniels, Ann Green, Heidi Peyton, Jenny Littlewood, and Dave Smith;  
Guest Ted Cooley.**

**Minutes:**

**Sylvia opened the meeting at approximately 1:15pm. She made a motion to accept the Minutes of Sept 25, 2023; seconded by Jenny. Vote taken was unanimous and Minutes were approved as read.**

**Sylvia welcomed guest, Ted Cooley.**

**There was a discussion of the questionnaire and revisions made including the addition of names and phone numbers of Committee members. It was suggested to put it on the Orford listserv as well as a mailer. Sylvia agreed to contact Ted who had left the meeting and inquire of the process. It was agreed to explore possible locations for drop off of completed questionnaires. Jenny will seek approval from the two libraries and Ann will seek approval of the Town Offices.**

**Selectboard approval of costs of printing and mailing the questionnaire will be decided upon at their meeting scheduled October 11. In the event they do not approve, an application can be made to the Niles Fund. Costs as projected by Esther: print and fold at Staples for 625 mailers = \$195 (to fold ourselves - \$168). Postage, using the Town mailer = \$132**

**Brief discussion of Committee report. Ann suggested drafting an outline of proposed content. Sylvia will ask Dave DeSimone if, with his expertise of inspecting homes for perspective buyers, he would complete a walk-through of the church building and determine any structural needs.**

**The following future meeting schedule was agreed upon:**

**Mondays - October 9,16, and 23; no mtg on the 30<sup>th</sup>**

**Mondays – November 6, 20 and 27; Nov. 13, 10 am at Sylvia’s home**

**Unless otherwise noted, all are at 1pm at the Orford Church.**

**Meeting was adjourned at 2:15pm.**

**Submitted by,  
Ann Green (Secretary)**