

9/6/22

Those present: Allan Hebb, Commissioner, Jane Hebb, Acting Clerk, Treasurer and William McKee

The minutes of the August meeting were read and approved.

Jane needs to contact the Town administrative assistant to see if the district budget should be included in the town report. She will also ask about who should be auditing the accounts, Town auditor, or our own auditor.

Joining Dig Safe is ongoing.

Allan saw Mike Wright to try to schedule at time this fall to dig up the blow offs. He said he was too busy to set a date right now. He is willing to do the connection of the new blow offs instead of having Lance Colby install the new blow offs. There were 2 blow offs that failed, the one at end of Bridge Street and the one at the south end of the system.

When the meters were read there was one meter that they could not read. Allan went and checked out the meter in the basement. It is working but the last 2 digits on the meter are not working. He took a current reading.

Jeff Hebb will do the annual brush hogging when he has time.

Jane checked with Revenue Administration about only having one Commissioner. Jaime Dow said that the one remaining commissioner should appoint people to be commissioners until the next annual meeting. William McKee has agreed to be one of the appointed commissioners. Jane will put a note in the September bills to see if we can get the third appointed commissioner. Allan stressed that we need to have someone to start learning the system.

Employees from Granite State Rural Water have been working on taking pictures of the houses on the system and confirming the gps and actual house measurements from the shut offs. Dale Curtis from Granite State Rural Water suggested that we put this information on our computer. Jane requested to buy a computer to put this and the new copy of the Quick Books will be installed also. She is currently using her personal computer. It was agreed that she should buy a computer. Jane has a lot of district information that will then be transferred from her computer to the water company computer.

Granite State Rural Water also said that the state is going to require all water systems to report what kind of pipe residents have going from the shut off to the water meter inside the houses. We did this survey a few years ago. Jane will put it in a spreadsheet. If we do not have the information on some of the houses, she will ask for it with the September bills.

Jane has done the MS 434 which was due September 1. She is waiting for approval from Revenue Administration.

The Meeting adjourned at 7:30 PM

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jane Hebb".

Jane Hebb,
Acting Clerk