

12/2/22

Those present: Allan Hebb William McKee and David Smith, Commissioners, Jane Hebb, Acting Clerk and Treasurer

The minutes of the November meeting were read and approved with a correction.

Jane contacted the Town administrative assistant to see if the district budget should be included in the town report. Esther asked the Town auditor if they will do our books when they come to do the towns. She had not heard back from them.

Joining Dig Safe is ongoing. Someone needs to take this over. Someone from Granite State Rural Water is going to check to see if they could do the Dig Safe stuff for us.

It was voted to put William McKee as the other person that can sign checks. Jeff Winagle's name needs to be removed.

Allan and Jane have both talked to Mike Wright about this digging up the blow offs. He said he was still going to do it this year. He is willing to do the connection of the new blow offs instead of having Lance Colby install the new blow offs. There were 2 blow offs that failed, the one at end of Bridge Street and the one at the south end of of the line.

Jane checked with Milton Cat about replacing the hoses on the generator. They are waiting for the parts. They are not sure if it will be on this years money or not. Jane will have to add it to the budget if it does not get done in December. Milton Cat has said that these repairs are not covered under our 5 year maintenance contract.

The REACTR System needs to be refiltered. It was last done 3/18. Gilford Well will do this in January. This should be included in the 2023 budget.

Allan and Jane met with a representative from the Stiles Company in Norwood MA about purchasing some meters. The ones from Fergusons were not the right meters. They sent us a quote of \$135.14 per meter plus shipping. The meters are 5/8 on one end and 3/4 on the other. It was voted to purchase 5 meters. Jane will contact the representative to let him know.

The computer has been purchased. Great Planning Tech is in the process of setting up the computer and adding an updated copy of Quick Books. Jane will check on the status of this.

Allan and Bill met with Molly Thunberg from Source Water Protection Program today. They walked the boundaries with her. She said we were missing a lot of Annual Monitoring Inspection reports. Jane showed her our copies and she took pictures of them.

Mary Clairmont from Drinking Water and Ground Water Bureau is coming 12/13 at 11 to do a sanitary survey. Bill and Allan will meet with her.

The meters will be read 12/15/~~or~~ 16.

Jane reported that there will not be another 5 year contract for the generator. Milton Cat does not do maintenance contracts on generators that are 15 year old or older.

Milton Cat did send a 3 year contract of the annual maintenance of the generator. Cost for the 3 years will be \$3485.00. It was voted to renew this contract. Jane will notify Milton Cat. We will not have to pay anything until the present contract is done on 6/30/23.

We received the 2023 annual dues from Granite State Rural Water in the amount of \$115.00. The amount will increased if not paid by 12/31/22. It was voted to pay this on this years budget along with a \$25.00 donation to the equipment fund.

Jane has done the 2022 Census of Government Finances and filed a copy.

Jane will call to have the propane tank filled on this years budget.

The 2023 annual meeting will be 3/7/23 as Jane will be gone for our regular April meeting.

Jane will include a not in one customers December bill explaining about refiltering the tanks. He has had questions about the minerals in the water.

Meeting adjourned at 7:36 PM

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jane Hebb".

Jane Hebb,
Acting Clerk