

Town of Orford  
Cemetery Commission Meeting  
Minutes of July 21, 2021

Members Present: Paul Messer, Brenda Smith, Linda Pease  
Others Present: David Smith, Claudia Tracy

Called Meeting to Order

6 pm

Approval of Minutes: Motion by Brenda Smith, seconded by Paul Messer to accept minutes of May 8, 2021. Motion Approved.

**REPORTS**

\*\*David Smith delivered paperwork to Julie Donnelly for designing Orford Cemetery Signs.

\*\*Orford Selectboard approved Cemetery Commission's request to purchase a container costing \$790 for flammable fluids, i.e., grease, oil, and gas to be placed at the West Cemetery.

\*\*Paul Messer purchased a first aide and eye wash kit, a fire extinguisher and an Exit Sign for the shed located at the West Cemetery.

\*\*Discussion continued for Orford cemeteries. Examples of posted rules for each cemetery:

- 1) No shrubs/trees can be planted.
- 2) All flowers and artificial flowers/wreaths must be removed by November 1.
- 3) All burials and monuments must be approved by the Cemetery Commission.
- 4) Please help keep our cemeteries clean
- 5) Contact Orford Selectboard's office for detailed rules and regulations.

Claudia Tracy presented to the Cemetery Commission a report on cleaning of headstones. She has twenty-two years' experience in doing this and would like to volunteer (along with her husband, Paul) to clean Orford cemeteries' headstones. Claudia will write a detailed report of cleaning, resetting and repairing headstones for the Orford Cemetery Commission to review and will submit proposal to Linda Pease.

Brenda Smith made a motion to adjourn the meeting; Linda Pease seconded, and the meeting was adjourned at 6:55pm.

Respectively Submitted,

Linda R. Pease