

Town of Orford  
Cemetery Commission Meeting  
Minutes of April 2, 2022

Members Present: Brenda Smith, David Smith, Linda Pease

Others Present: Paul Messer and Chris Crowley

Meeting called to order: 10 AM

Approval of Minutes: Motion by Brenda Smith, seconded by Linda Pease, to accept minutes of July 21, 2021. Minutes approved.

Nominations of Chair and Secretary: Motion to nominate Brenda Smith as Chair and Linda Pease as secretary. Motion passed.

Motion was made by Brenda Smith, seconded by Linda Pease, to have Paul Messer close the Orford Cemetery Bank account at Bradford National Bank and to have the balance in the account made payable to Orford Trustee of Trust Funds. Motion passed.

**New Business**

Chris Crowley, Orford Trustee of Trust Funds, gave a presentation to the Cemetery Commission regarding sources and uses of Perpetual Care Funds. Chris provided handouts detailing the breakdown of cemetery expenditures to cemetery accounts. He also explained the Common Cemetery Trust, the Cemetery Mower/Building Capital Reserve Fund, and the Town Cemetery Budget for general expenditures.

Brenda Smith made a motion to adjourn the meeting; Linda Pease seconded, and the meeting was adjourned at 11:40 AM.

Respectively Submitted,

Linda R. Pease  
Secretary