

Town of Orford
Cemetery Commission
Meeting Minutes April 15, 2023

Members Present: Brenda Smith, David Smith, Linda Pease

Others Present: Chase Kling, Selectboard Representative

Call Meeting to Order

The meeting was called to order at 10 A.M.

Approval of Minutes

Motion made by Brenda; seconded by David to accept the corrected minutes of March 11, 2023.

Motion passed 3/0.

Old Business

*Continue review/revisions draft of Rules and Regulations of the Orford Cemeteries. Glossary to be inserted at either the beginning or the end of the Rules and Regulations of Orford Cemeteries. Glossary to state:

- 1) Plot: 5'X10' allowing for a vault burial and monument; one (1) burial.
- 2) Lot: Combination of plots.
- 3) Monument: An above ground memorial
- 4) Grass Stones: Monument set no higher than grade level.
- 5) Cornerstones: Permanent markers of corners of the lot.

*NH Cemeteries Association (NHCA) April 13, 2023, Seminar. David and Brenda Smith attended the NHCA April 13, 2023, seminar and found it to be very informative. Pamphlets and materials were shared with the Cemetery Commissioners, which provided valuable guidance on cemetery care. It was decided that the three (3) cemetery committee commissioners should all become members of the NHCA. Meetings are held by the NHCA in the Spring and Fall. Brenda checked with Esther, Selectmen's Administrative Assistant, on payment of membership dues and was told the dues could be paid from the Cemetery Account.

New Business

Review copies of excerpts from a handbook that the NH DOJ Charitable Trust unit put together.

Note: Item was tabled for our May 2023 Cemetery Commission Meeting.

Other

Reimbursement for mileage for Kurt's travel from cemetery to cemetery will be further evaluated with the Selectboard's office.

Adjourn

Motion made by Brenda, seconded by David to adjourn the meeting. Motion passed 3/0.

The meeting was adjourned at 11:35 a.m.

Respectfully submitted,
Linda Pease