

Town of Orford  
Cemetery Commission  
Meeting Minutes May 6, 2023

Members Present: Brenda Smith, David Smith, Linda Pease  
Others Present: Chase Kling, Selectboard Representative

**Call Meeting to Order**

The meeting was called to order at 10 A.M.

**Approval of Minutes**

Motion made by Brenda; seconded by David to accept the corrected minutes of April 15, 2023.  
Motion passed 3/0.

**Old Business**

Glossary inserted at the end of the Rules and Regulations of Orford Cemeteries. Glossary states:

- \*Plot: 5'X10' allowing for a vault burial and monument; one (1) burial.
- \* Lot: Combination of plots.
- \* Monument: An above ground memorial
- \* Grass Stones: Monument set no higher than grade level.
- \* Cornerstones: Permanent markers of corners of the lot.

**New Business**

Cemetery Commissioners reviewed typed document (see attached) on Gravestone Restorations submitted by Claudia and Paul Titus. Claudia and Paul were not able to attend and make a presentation at our meeting today. We will contact them to come to a future meeting.

A motion was made by Brenda Smith, seconded by David Smith, to enter non-public session under RSA 91-A:3.11(a) for personnel matters at 10:36 a.m. A roll call vote of members present was taken with a decision in the affirmative.

The Commissioners resumed the regular meeting at 10:55 a.m. A motion was made by Brenda, seconded by David, to seal the minutes of the nonpublic session. Motion approved.

**Adjourn**

Motion made by Brenda, seconded by David to adjourn the meeting. Motion passed 3/0.  
The meeting was adjourned at 11 a.m.

Respectfully submitted,  
Linda Pease