

Town of Orford
Cemetery Commission
Meeting Minutes June 10, 2023

Members Present: Brenda Smith, David Smith, Linda Pease

Others Present: Chase Kling, Selectboard Representative

Call Meeting to Order

The meeting was called to order at 10 A.M.

Approval of Minutes

Motion made by Brenda; seconded by David to accept the minutes of May 6, 2023. Motion passed 3/0.

Old Business

The Glossary for the Rules and Regulations of the Orford Cemeteries was presented. Brenda made a motion to add the Glossary to the Rules and Regulations approved at the May 6, 2023, meeting and the motion was seconded by David. Motion passed 3/0.

New Business

Bids for Tree Removal – Three bids were received for removal of Bull Pine tree at Dame Hill Cemetery. Commissioners reviewed the 3 bids. David Smith will contact LongTo Tree Service to ask if they are interested in submitting a bid. LongTo did such an excellent job on the previous tree removal that we want to see if they want to submit a bid.

Above Ground Burials – We discussed small plexiglass or stone mausoleums encasing ashes. We discussed specifics such as measurements, not larger than a headstone and client presentation to the Cemetery Commissions with their requests. Cemetery Commissions need to develop written contracts for independent contractors who will be doing interments.

Independent Contractors – Families who request an independent contractor as opposed to funeral home usage to dig graves must notify Cemetery Commissioners in advance to be sure they comply with rules for burial. Rules/Contracts to be discussed further at the next meeting.

Purchases – Two tune-up kits have been ordered for mowers in use. One of the two mowers needs a part. David and Kurt will obtain part and install themselves.

Results of Cemetery Commissioner's report presented at the Selectboard's meeting on May 10 - David Smith, a commissioner of the Cemetery Commission requested that the Selectboard implement a written policy that allows the Cemetery groundskeeper, a Town employee, to be allowed to use a Town vehicle and trailer to haul the mowers and equipment to the Dame Hill and East Cemetery as needed. The groundskeeper and the Highway supervisor and crew will work together to make this happen.

Other

*The Cemetery Commissioners will contact Claudia and Paul Tracey to ask their availability to present their document P&C Gravestone Restoration at either our July or August meeting.

*Discussion of the removal of the dirt pile across from the East Cemetery – it was asked when this could be done. This will be discussed at the next Selectboard's meeting.

Adjourn

Motion made by Brenda, seconded by Linda to adjourn the meeting. Motion passed 3/0.

The meeting was adjourned at 11:05 a.m.

Respectfully submitted,

Linda Pease