

Town of Orford
Cemetery Commission
Meeting Minutes November 11, 2023

Members Present: Brenda Smith, David Smith, Linda Pease

Others Present: Chase Kling, Selectboard Representative, Seth Carter, Trustee of Trust Funds, Shawn Garran, Robert Hodge

Call Meeting to Order

The meeting was called to order at 9 a.m.

Approval of Minutes

Motion made by Brenda, seconded by David to accept the minutes of October 14, 2023 (as amended). Motion passed 3/0.

Updates

The purchase of a 2” hitch for the Orford Highway Department’s SUV and installation (\$654) by the Orford Servicenter will be paid for by the Orford Highway Department. SUV to be used by the Orford Cemetery Mowing personnel to transport mowers to and from all three cemeteries.

Dame Hill Tree Removal. Final bid from contractor Thomson Tree Service accepted by the Orford Cemetery Commissioners for \$7,500.00. Tree Removal will be done at the end of November 2023. Shawn Garran will obtain appropriate paperwork from the Orford Selectmen’s office to complete to allow access onto his property for the tree removal.

Seth Carter met with the Orford Cemetery Commissioners to review the Cemetery Perpetual Trust Income and Expenditure Flow for 2024, i.e., Savings and CD accounts, Mutual Fund Investments, and Plot Purchases. Expenditures for activities include Headstone Maintenance, Fence Maintenance, tree work, decorations and special projects were discussed.

Other

Completed 2023 Projects

1. Cemetery Rules and Regulations – signs posted in all three cemeteries.
2. No Dogs Allowed in Orford Cemeteries voted 3/0 effective immediately.

Projects for 2024

1. War Veterans Memorial
2. Meet with the Orford Tree Warden to walk through all three Orford Cemeteries and make a 5-year plan regarding tree removal.
3. Fencing Fund Raising

Adjourn

Motion made by Brenda, seconded by Linda to adjourn the meeting. Motion passed 3/0.

The meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Linda Pease