

Town of Orford  
Cemetery Commission  
Meeting Minutes October 12, 2024

Members Present: Brenda Smith, David Smith and Linda Pease

Others Present: Chase Kling, Selectboard Representative, Claudia Tracy and Paul Tracy

#### Call Meeting to Order

The meeting was called to order at 9 am.

#### Approval of Minutes

Motion made by David, seconded by Brenda to accept the minutes of September 18, 2024, and September 21, 2024. Motion passed 3/0.

#### Old Business

Budget for Cemetery Mowing and Maintenance in 2025: It was agreed that the 2025 budget request would include the following: mapping \$300, building maintenance \$300, contracted services \$3,000, office/shop supplies \$500, dues/subscriptions \$100, training and education \$200, portable toilet \$800, tree care/removal \$2,500, mileage \$400, gas \$1,200, and equipment \$300. More information is needed to determine the budget for salary and benefits or contract costs for mowing and maintenance. The Commission will do research to find out what other towns do and how much they pay.

Cemetery Plot Purchase Form: The Commission made two minor changes to the new form that was created. The revised form will be used for future plot sales. The Commission also discussed creating an account, possibly an expendable trust fund, to deposit donations and proceeds from plot sales into that could be used for maintenance. Harry Pease has agreed to work on this.

Funding for Tree Removal: The invoice for tree removal was paid from the town tree care fund.

Friends of the Orford Cemeteries: This discussion was postponed to a future meeting since Heidi Wilson was unable to attend this meeting.

#### New Business

East Cemetery Gate: Harry Pease volunteered to build and install a new gate at the East Cemetery at no cost to the Commission. The Commission approved his offer and thanked him.

## Other

Christmas Wreaths: Sue and Chase Kling offered to donate 5 Christmas wreaths for the cemetery gates again this year. The Commission thanked them for their generosity.

Adjourn: Motion made by David, seconded by Brenda to adjourn the meeting at 10:30 am. Motion passed 3/0.

Respectively submitted.

Linda Pease