

Town of Orford

Cemetery Commission

Meeting Minutes Dec. 13, 2025

**Members Present:** David Smith, Brenda Smith and Judy Franklin

**Others Present:** Kevin Follensbee, Selectboard Representative, Heidi Wilson, Raymond Page

**Call Meeting to Order**

The meeting was called to Order at 9 AM

Motion made by David, seconded by Judy to approve the minutes of Nov. 9, 2025. Motion passed 3/0

**New Business:** Discuss finding space upstairs to put Cemetery records, Kevin feels we could find space by moving a few things. To go upstairs would have to be during office hrs. to get key.

**Old Business:** Tree at East Cemetery, David spoke with Tracy Brunt he will meet next week with landowner to agree on going on his land, but tree job must be done no later than Dec. 31st

Pioneer Tree Service estimate \$4000.00

David will take big flags off Dame Hill Cemetery and West Cemetery

Question asked about going into vault to see if there any Cemetery records in vault, would need a Town representative to do so.

Need to see if Town Clerk has certificate for burial in office.

Heidi Wilson will investigate getting old cemetery books look at to see what best way is to preserve them.

Motion to go into close session

Motion made by David second by Judy. Pass 3/0 at 9:30 am

Motion to seal close session. 9:50 am

Made by Davis Second by Judy Pass 3/0

**Adjourn:** David made a motion to adjourn, seconded by Judy. The meeting was adjourned at 10 AM.  
3/0

Respectively submitted,  
Judy Franklin