**Unanimously Amended and Approved ~ August 15, 2016**

**Attendance**

* Members: Ann Green (chair), Andy Schwaegler (co-chair), Jim McGoff, Chase Kling, Paul Carreiro, Harry Osmer – absent, Dave Smith (SB Rep), Sam Hanford (alternate), Mark Burger (alternate)
* UVLSRPC: Nate Miller
* Public: Sandra Marsh, Justin Adams, Jordon Sunderland, Roy Sabourn and Stephen Tower (Sabourn & Tower Survey), Mark and Gary Miller

Convened 1900hrs with introductions around the room, Ann notifies OPB Harry Osmer has resigned. Ann asks Mark (alternate) to join the table for the meeting, he does so.

**Review Minutes (two sets of minutes were on the table for review)**

20 June 2016 opened for discussion

* Summary
	+ Chase conveyed the May minutes were actually not approved, that Jim, Paul, Mark, and Dave voted no, while he, Ann, and Harry, voted yes. The motion then had followed by Mark to reconsider the May minutes in July with a more concise summary of the issues by Paul, this vote passed.
	+ Lengthily discussion occurred tonight with differences of opinion, the minutes were set aside (so landowner items could be acknowledged) and then reviewed later in the evening under “other business”.
* Action
	+ June minutes approved by majority with changes that included spelling, more detail, public attending, and that the May minutes had first not been approved, but in a separate vote then put on the Agenda for July.

16 May 2016 opened for discussion

* Summary
	+ Minutes were set aside (so landowner items could be acknowledged) and then reviewed later in the evening under “other business”.
	+ Paul appreciated Mark’s efforts to mediate differences of opinion on the content. But after hearing of the illegal meeting and subsequent actions, Paul said he is more convinced the details he wishes to include have greater relevance and he again resubmits these for consideration as originally provided to OPB May 17th.
* Action
	+ No vote taken due to late hour, consensus to place on August Agenda for review.

**Items**

Moosilauke Merriwood, Inc.

* Lot line adjustment: Annex two parcels from tax map lot 1.91.39 to 1.91.38, off Upper Baker Pond Road.
* Summary: Roy Sabourn and staff presented hard copy maps and explained note #17 had been added, no new lots were being created, though lot lines were moved so one did not pass through the yellow bunk house and the acreage adjusted +/- between them. Ann shared the Town tax map shows a “Z” over lot lines for parcels 37 and 38 reflecting a merger, and no property card exists for Lot 38, but the OPB minutes from 2006 do not reflect a deed change. Roy said no one in the Town office could confirm this for him when he had researched the project.
* Action
	+ Vote considering application as complete passed unanimously.
	+ Vote considering 2 waivers for partial survey and utility points passed unanimously.
	+ Vote considering lot line adjustments with 2 waivers passed unanimously.

Thomson, Peter

* Voluntary merger: Tax map lot 7.32.17 and 7.32.18, off Rte 25A.
* Summary: Ann said Vicki Davis placed it on Agenda as she had questioned if merger had actually been done. Paul said Steve Allen (Town Assessor) had shown all documents for Current Use were signed by OSB and Grafton County Reg. of Deeds in March, and Steve saw nothing appearing irregular. All present concurred there had never been an issue for OPB to review.
* Action
	+ Concluded, no further action required.

**Other Business**

Chase motioned for advancing to other business, 2nd by Jim; vote 6 yes, 1 no.

Summary

* Chase raised concerns a potentially unlawful OPB meeting took place on the afternoon of Wednesday, 06 July 2016. Those attending were members Ann Green, Harry, Andy, Anne Cooley (Selectboard Alternate to OPB), planning assistant Vicki Davis and Nate Miller from UVLSRPC. Three OPB members Chase, Jim, Paul, as well as the public were excluded because no notice of this OPB quorum (meeting at Town Hall), was ever made. Furthermore, when Dave (Selectboard Primary to OPB) arrived at Town Hall, he was told by Anne Cooley to leave the building. He did so.
* Ann Green stated Anne Cooley called the meeting to discuss OPB functions, management, rumors of two members quitting, and actions occurring at the June meeting. Ann Green then tended her verbal resignation at this time (tonight) as both Chair and member of OPB. Andy took over the meeting as Chair.
* Comments from those present at the 06 July meeting conveyed they did not realize there was indeed a quorum or that OPB business was being conducted. Andy iterated concerns the tenor of the June meeting (he was not present) were about language, raised voices, and disagreement. Jim countered after all the years he has served on Town boards it was odd when he speaks up on points, certain people take offense if they do not agree. He also wanted to know why Vicki left abruptly, since the discussion was internal between board members, and had she been paid for that night? In addition, why were elected members of the Town ignored, while paid UVLSRPC personnel invited? Nate shared the contract has expired, Vicki is not the right fit for OPB, and if the contract renewed a different staff member assigned. No meeting minutes from the 06 July meeting were taken.
* Paul began by emphasized he is having none of the excuses presented by those at the illegal meeting (his words). They all knew better due to their tenure on OPB or professional credentials. And how is it the only cursing done at the May meeting was directed at him from one of the members included at the illegal meeting? He emphasized the OSB is a separate legal entity from the OPB and cannot make demands of us.
* Ann Green departs the meeting/building at 2020hrs. Andy holds up her letter of resignation and says he has just accepted it. Paul motions to accept the resignations of both Harry Osmer and Ann Green, 2nd by Jim; unanimously approved. Paul suggests a procedural point to sit Sam (alternate) due to Ann's departure. Andy makes request and Sam joins the table.
* Mark and Dave both share it is important to air things out and return the Board to better communication among members and the public. Andy asked Paul to continue as Paul had attempted over the last two months to include issues on the Agenda he believed were deliberately ignored. Paul supplied copies of four emails he had sent to OPB and OSB, May 17(x2), 27, and July 8, to substantiate his points. Lengthily discussion opened on the content of these emails regarding his assertion Ann requested Vicki to circumvent the OPB vote (majority) against changing the Master Plan. Andy imparted Ann told him Paul had misheard her statement. Chase and Jim countered as to why Ann failed to allow this to be brought to the table sooner, or replied to Paul’s concerns in a timely manner.To address this matter the group agreed to create temporary policy for adding Agenda items for the August meeting. Members will contact Andy with their additions by Wednesday prior to meeting, he will share with Paul to track and distribute per RSA.
* Ann Green returns to the public seating area of the meeting. She brings up the UVLSPC contract must be voted on because it expired the end of June. Chase held per OPB policy, no new business after 2100hrs and that the "entire" Board was only informed of the contract’s expiration tonight. Dave informed us he had not been told of this contract through SB channels.
* Three members of the Planning Board shared the "business as usual" policy of not placing items on the agenda and providing associated information in advance, forced upon them a neutral position until able to review the documents.  The vice-chair of the Planning Board had 3 printed copies available at the late hour the issue was brought up under "Other Business". After these points were made, Nate requested the Board still make a decision since he was working without a contract supplied to the SB a few months ago.  He shared he was unwilling to send a new member of his staff to work with us month-to-month, only to have the Board latter vote to not renew the contract. The normal process is for the SB to sign a contract based on a positive recommendation from the Planning Board. Paraphrasing, Nate shared even if the SB acted unilaterally to sign the contract against the non-recommendation of the Planning Board, he did not wish to send his staff to a Planning Board not supportive of their association. It was also brought up that per the Town policy on contracts, three competing bids might have to be obtained.
* Vote was taken as 3 favor, 4 oppose, the contract was defeated.  A request to add reviewing the contract for next month's (Aug) meeting Agenda was suggested and verbally supported without a vote.

**Action Items**

Dave Smith to convey two matters to OSB

* Review tax map accuracy regarding Moosilauke Merriwood
* Contract status for UVLSRPC

August Agenda

* Consider nominations/appointments to replace Ann and Harry until Town Meeting, possible alternates, and officers as needed.
* Continuing review 16 May Meeting Minutes.
* Review UVLSRPC contract and options.

**Adjourned approximately 2150hrs**

Submitted by Paul Carreiro