Attending For the Board: Terry Martin*,* Fred Kidder*, Select Board Ex-Officio,*Mark Marsh,

 Deb McGoff, Harry Osmer, Terry Straight, (Tom Thomson*, Absent.)*

Members of the Public included : Jim McGoff, Kelly Monahan and Bruce Schwaegler, inter alia

7:00 pm Meeting to be Called to order by Deb McGoff.

The sole purpose of the meeting was so meet and determine if we desired to hire a planning assistant or re-establish our contract with the Upper Valley Lake Sunapee Regional Planning Commission. This meeting did not re-organize the newly elected Orford Planning Board, as that business was to be conducted at the following full meeting in April 2019.

7:05 pm Meeting with Steven Schneider, Director of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)

Steve explained that we were eligible to ask questions and we were

Steve further explained “Circuit Rider” services to a number of communities in the area. Generally, arrangements can be made on an hourly basis.

Processing, and back office support.

Q: Deb. How do you bill.

A: We are still at $60/hour. Retainer can be put in place, as in the past with UVLSRPC.

Q: Package: Directing applicants direct to the UVLSRPC would require certain number of hours.

A: Yes, that is charged as the staff works on.

Q: Terry to Fred Kidder: Is this something Esther can do.

A: Fred Kidder: Three weeks into my term in office, I am not ready to answer that question

Terry W. Martin indicated we had between 7 and 8 applications for consideration per year.

Discussion followed:

Jim McGoff, a member of the public, and immediate past Selectman indicated that Paul Carriero did more than he was given credit for, including development of the agendas.

Jim felt a part of Esther’s job was to prepare these packages.

Kelly Monahan: Indicated that the property owner may eat up consultation time. But the work of the Circuit Rider is worth the money.

Discussion from various board members followed. Decided to ask Fred Kidder to ask the Select Board.

Terry Straight ask for some discussion of how the relationship broke off in the past.

Steve Schneider gave a brief description and indicated that some of his staff at UVLSRPC choose not to come back to the Orford Planning Board as a circuit rider. He has no problem going forward with us at this point.

Jim McGoff: “We tried as hard as we could to get things straightened out. It definitely was not my fault.” Kelly was the Vice Chair. According to Mr. McGoff “Bills were very extravagant,” but he said that it was OK with him to have UVLSRPC.

Kelly Monahan: Issue was the way the community used the UVLSRPC’s time and ran up the expenses.

Terry: Tom Thomson is the only other member of the Board not here tonight. Tom has given me permission to indicate he favored hiring the UVLSRPC

Bruce Schwaegler: Application should go to the Circuit Rider, so that when it comes to the planning board, the application has had professional review. Cost change from time to time.

We are small enough that the cost may be random since we are a small town.

Harry Osmer indicated that perhaps Esther could do it, but Fred Kidder indicated that his preference was she did not do the work, but that the UVLSRPC take on that task.

Martin asked if a retainer was preferred. Mark Marsh asked Schneider what was best.

Schneider suggested that we work under a contract for 6 months to see how it goes and what works for both parties. Half day a month of office time might be useful.

Mileage is out of pocket.

Martin indicated that there was roughly a $7,000 budget and that the estimated charges appeared to be within the budget.

Jim McGoff: We used to have a preliminary hearing. Every

Terry Martin requested the Planning Board books to come back from retiring members. Apparently, there was an earlier vote that you kept your Planning Board binder.

Harry Osmer: Is it up to Esther or the Planning Board responsible for the check list?

General feeling was that the Circuit Rider would have done the leg work. It is not up to us to do the applicant’s work for them.

**Terry Martin: Moved that we hire the Upper Valley Lake Sunapee Regional Planning Commission, that we pay them on an hourly basis of $60.00 per hour, and that payment arrangement after 6 months.** Second by Terry Straight.

All in Favor. Non opposed. No abstained.

Jim McGoff: We had a treasurer on the board before. We had Marc Berger. Seems a good idea.

Public allowed to weigh in on other issues.

Steve indication to send the Email of the contract to Terry Martin by e-mail, who would make sure others got the contract for execution by the Select Board.

No reorganizational meeting since it was removed from Agenda by Deb McGoff.

Next Meeting is scheduled for April 15, 2019, at 6 PM.

Consideration to change meeting date to third Monday of the month. Discussion followed.

Regular meeting on April 15, 2019 to include Board

Terry Martin indicated motion to Adjourn. Seconded. All in favor. 7:42 PM

Respectfully submitted,

Terry W. Martin