

**Town of Orford Planning Board  
Meeting Minutes – October 12, 2021**

*Board Members & Staff Present:* Harry Osmer, Vice-Chair; Terry Straight, Member; Faith Knapp, Member; Fred Kidder, Select Board Representative; and Victoria Davis, UVLSRPC

*Board Members Absent:* Jennifer Carter, Chair; Roberta Gray Hill, Member; Ann Green, Member; John Adams, Select Board Representative; and Kenny King, Alternate

*Public:* none

**Item 1: Review of Meeting Minutes:** Harry called the meeting to order at 5:30 PM. The Board reviewed the minutes of the September 9, 2021 meeting. Terry made a motion to approve the minutes; Fred seconded the motion; and unanimous agreement followed.

**Item 2: Other Business:**

*NH Land Use Law Book Order* – Fred made a motion to order 10 books. Faith seconded the motion and unanimous agreement followed.

*Annual Budget* – The Board reviewed the annual budget for the current year. The total budget was \$7,150 for FY 2021 and the Board increased the total budget to \$10,550 as follows: increase planning assistant from \$3,600 to \$8,000 to meet the contract with the UVLSRPC and decrease the legal/professional fees from \$2,000 to \$1,000. Fred made a motion to increase the budget as described. Harry seconded the motion, and unanimous agreement followed.

*Files and Maps* – Harry took the Board upstairs to see the storage room. He and Bill McKee had organized and purged some of the old files. There are still many paper and Mylar maps. Vickie suggested they could be discarded if there were recorded copies on file downstairs.

The Board reviewed the invoice for \$1,109.50 from UVLSRPC. Harry made a motion to approve payment and Faith seconded with unanimous agreement following.

Fred made a motion to adjourn the meeting at 6:15 PM. The motion was seconded by Faith, and unanimous agreement followed.

Respectfully Submitted,  
Victoria Davis, UVLSRPC

**Tentative Meeting Agenda for November 9, 2021, 5:30 PM, Town Offices**

- Eck Trust, Minor Subdivision (Nov)
- Mountain Hide Away (Dec)
- Review of Subdivision Regulations/Rules of Procedure (Jan – Feb?)