

Approved

Orford Planning Board

May 14, 2024 Meeting

Minutes

Town of Orford Planning Board

Meeting Minutes – May 14, 2024 Meeting

Board members & staff present: Mark Adamczyk, Chair; Paul Goundrey, Vice Chair; Martha Rose, Secretary; Ruth Hook, Member; Caleb Day, Member; Tom Thomson, member; Chase Kling, Selectboard Member; Vickie Davis, UVLSRPC;

Public attending in-person: at 6:32 PM, Ann Green

Public attending virtually: None

Mark Adamczyk, Chair called the meeting to order at 5:30PM

Item 1: Review minutes from the previous meeting: Minutes from 4.9.24 meeting reviewed, and spelling corrected. Paul G. motion to approve, as corrected, seconded by Ruth H. all in favor, yes.

Item 2: Vote to add Tom Thomson to the open board position: Chase K. made a motion to nominate Tom Thomson to the vacant position until the town meeting in 2025, Ruth H. seconded, all I favor, yes. Tom T. to be sworn in now and joined the board at 5:40PM. We now have a full board but no alternates. Mark A. asked if non-citizens can be on the board? Must be a legal voter.

Item 3: Discuss: Contract with regional planning commissions ends June 30, 2024: Chase explained why and how the planning board can spend the PB budget. The board recommended retaining Vicki D. (or other RPC contact). Vicki D. sent the contract via email to all board members. \$80/hr, min 10 hrs a month, there are extra charges for office work, mileage, copies, etc. No current bill so no voting to approve tonight.

Item 4: Planning Board email addresses: Vicki D. spoke to Esther and reported that we have two options. One email for all members, or planningboard1, planningboard2, etc. No names just numbers assigned to each board member. The board would all like to have assigned number email addresses. A laptop must be purchased. There are allocated funds in the budget. A discussion as to who would keep the laptop. Paul G. suggested that the secretary keep the laptop. Mark A. will speak to Esther and get it set up. Caleb D. asked if all email should go to the chair. Mark A. will set up a group email and zoom.

Item 5: Master Plan Discussion: Regarding the Master Plan, do we review and update or start working on a new one with town participation? It will take a year to make a new master plan. Tom T. suggest we all read the master plan and come to the next meeting with ideas and suggestions for updates. Chase K. said that NH wants a new master plan every 10 years. Chase K. also added a suggestion to take the master plan by sections and work on parts that need updating instead of the whole plan. It was decided we would not do a new master plan but update the current 2018 master plan.

Item 6: Telecommunications Ordinance Update: Paul G. read the Grantham vs Orford telecom ordinance. He asked if this is zoning or ordinance. The Orford telecom ordinance is hard to read and follow. The planning board can write and make the ordinance, but it must be voted on at town meeting. Mark A. asked us all to read the ordinance, come with suggested updates. Paul G. will do some research on other like sized towns telecom ordinance. Vicki D. suggested that after we update the ordinance, to send it to the town attorney for review before final wording is approved to take to the town meeting.

Review any invoices/mail: 2 invoices for lawbooks and RPC. Paul G. motion to approve payment, Caleb D. second, all in favor. Mark A. signed both for payment approval.

Approved

Other Business:

Application for lot merger from April meeting, withdrew and \$45 check returned.

Ann Green arrived to meet the board. All introduced. Ann asked if we needed an alternate. Mark A. made a motion to add Ann Green as an alternate. Martha R. seconded, all in favor. Chase K. asked Ann to get sworn in before the next meeting.

Chase K. asked if we had any active gravel pits. He said this is an annual permit if active. If not active, then they need a bond for reclamation. Need to get status. A permit is good for 5 years. Mark A. will investigate this. Applications and regulations, chapter 9.

Ruth H. reported on new buildings in Orford. 2019-3, 2020-6, 2021-2, 2022-3, 2023-4, 2024-2. No reports on how many buildings were removed.

Organizing for filing and receiving applications and other mail: Moved to the next meeting.

Respectfully submitted, Martha Rose, Orford Planning Board Secretary

Tentative Meeting Agenda for June 11th, 2024, 5:30 PM Town Offices

- *Regional Planning Commission contract
- *Update Planning Board email addresses and laptop computer
- *Master Plan discussion
- *Telecommunication discussion
- *Organizing the files/mail
- *Invoices and Mail

Mark A. made a motion to adjourn the meeting at 6:43 PM. The motion was seconded by Martha, and unanimous agreement followed.