

Town of Orford
CURB CUT APPLICATION

1. A Curb Cut Permit is required for the first 25 feet of your driveway or other access way measured from the edge of the traveled portion of the Town road. Complete this application to receive this permit.
2. If your proposed driveway is on a difficult site, you may be required to submit engineering or survey plans.
3. Leave your application at the Selectboard Office. The Road Agent will then visit your site and review your application by completing the back side of this form.
4. If your application is approved, a construction permit will be issued to you to build according to the conditions listed during site review on the back of this form. A copy will be sent to you.
5. You are required to notify the Road Agent when the driveway is complete for an inspection. If it is not finished according to the approved construction plan, you will be required to make corrective measures.

OWNER: NAME: _____
MAILING ADDRESS: _____
DAY TIME TELEPHONE: _____

PROPERTY: MAP NUMBER: _____ LOT NUMBER: _____ ROAD FRONTAGE: _____
STREET ADDRESS: _____
PROPOSED CHANGES TO EXISTING ACCESS WAY: _____

CHECK ONE:

PERMANENT CURB CUT TEMPORARY CURB CUT

Flag the location of your proposed curb cut for pre-construction inspection and attach a sketch of your proposal including:

- a) The location and dimensions of the proposed curb cut and of the street within the minimum sight distance
- b) Property boundaries, if within 100' of the curb cut with owner names
- c) Location of any stone wall or other structure proposed to be breached or removed
- d) Distances to the nearest street intersection, if within 100' of the curb cut
- e) Locations of other curb cuts, buildings within 100' of the curb cut
- f) The location of any existing curb cuts serving the property and road frontage of property
- g) The location and dimensions of the curb cut's paved apron
- h) The location of any visual obstructions to the required sight lines
- i) The length of sight distances in both directions along the street
- j) The location of any drainage structures, and traffic control devices, to be installed

Signature of Applicant

Date

CURB CUT PERMIT TO TOWN ROAD
(to be completed by Road Agent)

The following conditions must be met AND the information should be provided to your contractor:

Grade of driveway: First 15 feet must be 5% or less

Culvert diameter: _____ Inches
(Culvert must be plastic)

Culvert length: _____ Feet

Sight distance: Left: _____ Feet

Sight distance Right: _____ Feet

Clearing to be done: _____

Other Conditions required to be met: _____

Permission is hereby granted for this application.

Permanent or Temporary Curb Cut:

Road Agent _____
Signature

Date

Date Copy Sent to Applicant

THIS PERMIT EXPIRES AFTER SIX MONTHS.