

TOWN OF ORFORD

Job Title: Seasonal Cemetery Maintenance Worker

Job Summary: Mow, trim and perform general maintenance of the three cemeteries in the Town of Orford. The job will require an average of 40 hours per week from May to October.

Job Responsibilities:

- Mow grass within the cemeteries taking care not to hit or damage gravestones.
- Trim grass around gravestones and on the banks outside the cemetery fences.
- Trim shrubs and trees as needed.
- Remove leaves, brush and debris and clean up any storm damage.
- Operate and maintain equipment, e.g., mower, trimmer, chain saw.
- Transport equipment between cemeteries using a town-provided vehicle and trailer.
- Follow basic safety protocols, including use of personal protective equipment.
- Collaborate with the Cemetery Commission and other town staff and officials.

Job Requirements:

- Physical ability to perform manual labor, including bending, lifting and standing for long periods.
- Ability to work outdoors in varied weather conditions.
- Ability to operate mowers and trimmers.
- Have a valid driver's license.
- Possess basic mechanical aptitude.
- Ability to work independently.
- Have reliable transportation to work.
- Be available to work 40 hours per week, generally Monday-Friday.

Work Schedule:

- Forty (40) hours per week, May 1 to October 31, with flexible scheduling for weather impacts or storm cleanup.
- All three cemeteries shall be mowed and trimmed within one week before Memorial Day, Fourth of July and Labor Day.

Compensation:

- Competitive hourly rate based on experience.
- No benefits provided.

Provided by the Town:

- All necessary tools, equipment, maintenance, fuel and supplies.
- Vehicle and trailer for equipment transport between cemeteries.