TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

June 24, 2015

Members Present: Tom Steketee, Anne Duncan Cooley, John Adams

Other Present: Steve Allen (Assessor), Vickie Davis (UVLSRPC/Floodplain Ordinance),

Ann Green (Planning Board), David Smith (Fire Department), Skip Gould (Historical Society), Carl Schmidt (Historical Society), Debbie Hadlock (Town Clerk)

The meeting was called to order at 5:35 PM

**Steve Allen – Assessor**

Allen gave the Board the memorandum on the abatement application for David Bischoff’s 2.2 acre property. The board will look this over.

Allen reported that the re-evaluation is on schedule.

Vickie Davis – UVLSRPC/Floodplain Ordinance

Davis explained that she worked with Jennifer Gilbert to revise the Flood plain Ordinance for the Town.

She distributed a copy for the Board to review, the Board asked questions and made a few changes. Davis will correct them and get a draft copy back to the Board.

**Ann Green – Planning Board**

Green would like to set up a nonpublic meeting. Green will contact Sheri Clifford to set that up.

The Bandstand Committee would like to hold a 50/50 raffle at each concert. The board gave written permission to the bandstand committee to hold the raffles for one year. Anne Duncan Cooley will e-mail Sheri a copy of the permit.

The proposed Fire department lease was read over. The proposed lease says the Town will have one key with no duplicates until the key pad is installed. A motion to approve the lease was made and seconded, and passed unanimously. The lease was approved and signed.

Historical Society – Carl Schmidt and Skip Gould

The Historical Society spoke with Fire Chief Terry Straight about safety issues in the Old Town Hall building. Electrical work also needs to be done. Gould contacted five different electricians for estimates on doing the electrical work. Fahey Electric was able to start work immediately, and the bill for the work will not exceed $2500.00

Schmidt showed the Board options for a sign design for an exterior sign on the building. The likely choice will be white with green writing on it.

Gould talked about putting stay pack stone down, then pressure treated lumber on top of that. This would help with drainage.

The Grafton County Corrections group did a great job on the exterior painting of the Town Hall.

The Selectboard reluctantly accepted the resignation of police officer Kenneth Schaffer. His last day will be July 11, 2015.

**Deborah Hadlock – Town Clerk**

Hadlock stated that she has gone through old files and paper work in the Town Clerks Office and is now getting better organized.

She asked if she could purchase a lap top computer to be used at the Annual Town meeting and it would be helpful to have a computer at election time. The Board said she could purchase one and to work with the Town Administrator to complete the purchase.

Hadlock has taken several classes at the DMV in Concord and is planning on attending a Town Clerks Association Workshop in North Conway this fall.

A motion was made to enter into nonpublic session for personnel issues at 7:25 PM. A roll call vote of members present was taken with a decision in the affirmative.

The meeting adjourned at 7:25 PM.

Respectfully Submitted,

Deborah Hadlock, Town Clerk

The Board resumed the regular meeting at 7:45 PM.

Discussion of how to proceed after the resignation of K. Schaffer:

The time line on a new trained patrol officer: advertise, review, interview, background check, makes offer, accept offer. Then train. Next training class is early fall, lasts 12-14 weeks (may have new extended curriculum at that session) so patrolman operational about mid-November. Could be shorter if certified officer applies. Not likely in that most departments are reporting shortages.

Discussions:

To replace patrol officer: should we require a “contract” with required Town service time to make sure training time is a “good” investment” rather than no contract and become the training ground then officer moves on?. Some pros and cons were discussed. No decision at this time.

Can we get by with only one officer? C. Kilmer proposed a permanent change to only a one officer department, he would do it , and that he take call for 50 hours a week for an added increase in pay. Pros and cons discussed.

Can we have a formal inter-department ”relationship“ with other towns so we each have fewer officers. Pros and cons discussed which included: may have jurisdictional problems. NH law does not yet fully recognize these interrelationships.

Decision: We need to research the language from Town meeting that established the two officer department, to determine if it is “required”, before we can evaluate any permanent solution above.

Decision: (Moved and passed) pay C. Kilmer to take 50 hours of call per week for 2 months (8 weeks) while we determine what action to be permanently taken. Pay to be $250.00 per week starting with the resignation July 11 of K. Schaffer.

**Board Reports:**

Adams reported the meeting with FEMA representative , Lawrence Martin, was canceled at the last hour. To be rescheduled after Sheri’s return.

Archertown bridge final invoices are due this week which should “close” our project. Reminder there is a one year warranty incase there is a problem.

Tom reports no new information about deputy moderator appointment.

Minutes of meeting June 10th approved as amended.

New business: Anne will continue to attempt to set up a joint meeting with Fairlee Selectboard to discuss topics of joint interest.

9:03. Adjourned.

Recorded: John Adams