TOWN OF ORFORD

Board of Selectmen

Working Session Minutes

July 19, 2017

MEMBERS PRESENT: John Adams, David Smith

OTHERS PRESENT: Rick Alpers, Robert Barry, Roger Hadlock, Cicely Richardson, Sheri Clifford

**Call to Order**

The work session was called to order at 5:30 PM

Adams asked Hadlock for an update on town roads since the July 1, 2017 storm.

Hadlock reported that all town roads were passable except Tillotson Falls Road which sustained about one thousand feet of damage.

Quinttown Road, Mousley Brook Road, Marsh Road, Sawyer Brook Road and Town Road #100 have contractors working to complete repairs needed. Sawyer Brook Road will require replacement of two culverts. When cleaning culverts it was discovered that two additional culverts will require replacement due to storm damage and heavy traffic volume on Baker Road.

Adams asked Hadlock to draft a replacement schedule for culvert replacement due to cash flow.

Hadlock reported the cement culvert at the intersection of East Cemetery Road and Upper Baker Pond Road has separated and it is possible to remove the culvert, clean it and reset it into place without having to replace it. The work will be done by Clifton Taylor. Additionally, Archertown Road has four culverts that require replacement, one due to the storm, the other three due to high traffic volume following the storm.

Creamery Bridge will require some repair. Mousley Brook culvert requires immediate replacement. Town Road #100 culvert replacement estimate is $12,000 including delivery of the culvert, and about 10 days of work and building a temporary bridge on Mr. Eck’s property for residents. Adams asked Hadlock to determine all costs for the closing of Town Road #100 and culvert replacement, he recommended Hadlock wait for FEMA results and possible State assistance before scheduling.

Hadlock stated that Strawberry Hill Road has been graded and material that had washed away was relocated, but still requires additional material.

Adams asked if Hadlock has filled the open position on the highway department. Hadlock stated he has narrowed down the candidates to two and will set up interviews the week of July 24th.

Adams asked Hadlock to draft a bid for the Archertown Road paving project and if it would be a problem to cancel the road-side mowing for this year. Hadlock will work on the bidding process and stated that if road-side mowing was not done there would be complaints, but it was a board decision. Adams asked Hadlock to wait until the August 9th meeting before making any decision regarding mowing.

Smith asked about debris in the brook on Quinttown Road. Hadlock stated that there is debris there and in Mousley and Jacobs Brook near Newcomb Hollow Bridge. He is working on information to request emergency permitting to deal with the debris.

**Police Chief Search**

Rick Alpers and Robert Barry from Primex Insurance have agreed to facilitate the search for a new Police Chief in Orford.

Alpers reviewed the scope of services the Town required, what they felt some road blocks may be and an outline of services.

Alpers explained that the Board reviews and rates the resumes received choosing who to interview, then the panel will meet with the candidates and will give the Board their scoring and recommendations. The Board then would do their own interview(s) and decide on a candidate. All of this work would be conducted in non-public sessions.

Adams stated the Board needs to determine a salary range for the Police Chief position and how to pay for road repairs at the next regular meeting.

Adams asked Clifford to contact the NH Department of Revenue to inquire if funds from the Bridges & Roads Capital Reserve Fund can be used to pay for damages caused by the July 1st storm and then replenished with FEMA funds that are granted. The Board also needs to finalize a request for allocation of funds for the capital reserve fund.

**Adjourn**

The meeting adjourned at 7:35 PM.

Respectfully Submitted,