TOWN OF ORFORD

Board of Selectmen

Work Session - Meeting Minutes

October 18, 2017

MEMBERS PRESENT: Paul Goundrey, David Smith

OTHERS PRESENT: Ruth Hook, Sheri Clifford

**Call Work Session to Order**

The work session was called to order at 5:30 PM

**Paul Goundrey – Highway Department Update:**

Goundrey read the estimates for paving of culvert replacement areas.

* L & M Services: cutting and removal of area pavement, traffic control & paving

**$62,200**

* BlackTop: paving only **$28,500**
* Bigelow Paving: cutting and removal of area pavement, traffic control & paving

**$28,380**

Motion was made to authorize Road Agent Hadlock to contract with Bigelow Paving. The motion passed

Goundrey red the estimates for culvert replacement.

* Thomson Excavation: Archertown Road $5,800 – Orfordville Road $2,500
* Country Home Property Management: Archertown Road $2,120 –

Clifton Taylor and Michael Wright were contact, but had a full schedule of work

Motion was made to authorize Road Agent Hadlock to contract with Country Home Property Management for culvert replacement on Archertown Road for $2,120.00. The motion passed.

**Budget Review:**

The Board reviewed what they had received for budget requests. Most requests were level funded or with only a slight increase. The following changes were made:

Executive Postage – $1,900 decreased to $1,700

Executive Printing - $100 decreased to -0-

Town Clerk Deputy - $3,000 decreased to $2,500

Town Clerk Software - $2,300 increased to $2,415

Tax Collector Office Supplies - $800 decreased to $500

Planning Board requested an additional one-year only line item – Organizational $1,000

Highway Electricity - $2,400 decreased to $2,000

Highway Heating oil - $3,500 decreased to $2,000

Highway Vandalism - $1,000 decreased to $500

The Board will meet with their various departments to discuss special warrant articles and the capital reserve fund.

**Adjourn**

The meeting adjourned at 7:41 PM.

Respectfully Submitted,