

TOWN OF ORFORD

Board of Selectmen

Work Session Notes

March 4, 2020

MEMBERS PRESENT: John Adams, Fred Kidder II, Tom Steketee

OTHERS PRESENT: Esther Dobbins-Marsh, Terry Straight

Call Meeting to Order

The meeting was called to order at 5:30 pm

The Selectboard met with the Road Agent, Terry Straight, to review upcoming projects for 2020.

FEMA Related Projects

- **Town Road #100** – Adams reviewed the project in general terms. This project will be contracted out
- **Quinttown Road Dual Culverts** – Adams reviewed the project with Straight as the Selectboard feels the Highway department can complete the majority of the work for this project. Funds are limited from FEMA as this is a mitigation project for the culvert replacement only. Dobbins-Marsh will send a copy of the engineering design to Straight for his review.
- **Sawyer Brook head wall reconstruction** – Adams reviewed the project in general terms. This project will be contracted out
- **Mousley Brook Culvert replacement** – Adams reviewed the project in general terms. This project will be contracted out. Dobbins-Marsh has submitted requests for project estimates to three engineering firms.

Town Projects

- **Highbridge Road Bridge re-decking** – Adams asked Straight to put together a spec sheet to obtain bids to re-deck the bridge.
- **Jacob's Brook Bridge at Archertown Road** – This is a state project of which the Town will be responsible for 20% of the total project costs. The work is scheduled for 2021
- **Archertown Road hill reconstruction** – The rebuild project is still a work in progress – hopefully in 2022 work can begin
- **Indian Pond Dual Culvert** – Straight reported the dual culverts just beyond the access road to the beach will need replacing. Steketee will contact Paul Goundrey to determine the status of the wetlands permit he's was working on. Straight reported the Indian Pond beach access road culvert also needs replacing.

Paving Plan – the Selectboard requested Straight create a plan of roads to be worked on for ditching and paving or chip sealing. This will be reviewed by the Selectboard at a future meeting.

Culvert replacements in 2020 – Straight said documentation at the garage indicate the 20 culverts to be replaced are for Indian Pond road (8), Strawberry Hill road (2), Mud Turtle Pond road (7), Huckins Hill (1), and Orfordville road (2).

Town Garage construction projects

- **Grader Cover** – the Town has a contract to construct the cover for the grader. Work will begin late spring/early summer
- **Garage Addition** – if the warrant article passes at the annual meeting (3/10/20), a plan will need to be considered for this project.

Training – Straight received the 2020 schedule from the UNH T-2 educational programs. He needs to attend a culvert certification program, and is looking at courses the highway employees can attend. As the Town is a member of UNH T-2, most classes are \$60 plus travel time.

Equipment Purchases – The Selectboard asked Straight to create a priority list of equipment that needs replacing and/or repair. This will be reviewed by the Selectboard at a future meeting.

Truck Replacement schedule – The Selectboard asked Straight to start working on options to replace Truck #3 for the Selectboard to review at a future meeting.

Other

- **Fuel Station Upgrade** – At the moment this is not a high priority, but needs to be monitored.
- **Yard Clean up, environmental issues** – Adams reported that John Berryman has started cleaning up the yard (per Primex's concerns). Straight reported the barrels that contained small amount of oil were not dealt with due to winter plowing, etc. Several more barrels currently being stored in a trailer also need to be removed. Straight will work on a plan for the continued yard clean up.

A motion was made by Adams, seconded by Kidder to enter into nonpublic session under RSA 91-A:3, II(a) at 7:30 pm. A roll call vote of member's present was taken with a decision in the affirmative

The Board resumed the regular meeting at 7:45 pm. A motion was made by Adams, seconded by Kidder to seal the minutes of the nonpublic session. Motion Approved.

Adjourn

Motion made by Adams, seconded by Kidder to adjourn the meeting. Motion Passed.

The meeting adjourned at 7:50 pm

Esther Dobbins-Marsh