

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

August 10, 2022

MEMBERS PRESENT: Jen Carter Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh

Call Meeting to Order

The meeting was called to order at 5:30 p.m.

Approval of Minutes

Motion made by Kling, seconded by Carter to accept the minutes of the 08/03/2022 (as amended) Motion Passed 2/0

Reports

- A. **Fire Department** – Chief Straight (not in attendance) submitted the July report for the Fire Department. There was a total of 29 calls for service in July, YTD 94 calls (compared to 63 calls YTD last year). Of the 29 calls, there was 11 medical, 12 fire and 6 mutual aid calls. There were two training sessions in July – one held in Lyme, NH, and one in-house with 8 members in attendance.

Non-Public Session

A motion was made by Kling, seconded by Carter to enter into non-public session under RSA 91-A:3, II(a) for personnel matters at 5:33 pm. A roll call vote of member's present was taken with a decision in the affirmative

The Board resumed the regular meeting at 5:35 pm. A motion was made by Kling, seconded by Carter to seal the minutes of the nonpublic session. Motion Approved 2/0

Reports Continued-

- B. **Highway Department** – Kling reported the work on the roads out east has been completed. MAG was applied a second time to the E. Cemetery and Upper Baker Pond roads. The highway crew is wrapping up the work on Baker Road. MAG will be applied to Baker Road as well as on Prettyman and Piermont Heights roads. Quinttown Road is next on the list for road repairs, specifically from the 4-corners to Flat Rock, to fix pot holes, replace a culvert, and grading.
The waste oil barrels at the highway garage contain material from the diesel spill clean-up – Calkins Excavation has been contacted to have them removed. On August 25th, the drilling company will be at the garage to determine both the vertical and horizontal extent of impacts due to the diesel release.
The culvert has been installed by Don Guerin per his Curb Cut agreement.
- C. **Committee Meeting Reports** – Carter attended the 8/9/22 **Planning Board** meeting. The Mountain View Hideaway street approval review was extended another 30 days. The gravel pit permit from Thomson Excavation has not yet been received. Members of the Planning Board visited the site and determined no recent gravel work has been done at the site, but are concerned with a large brush pile as it could be a fire hazard. Kling asked if these members had permission to go onto private property – Dobbins-Marsh will

reach out to Vickie, the Planning Board assistant. The Planning Board also reviewed revised fees for various filings, and agreed to keep an electronic version of all approved applications. The Planning Board also voted for Paul Griffin to be an alternate to the Planning Board.

Old Business

A. Update of Outstanding Projects

- **Town Highway Grader Cover** – Kling will discuss the size of this cover at the Road Committee meeting, then the Selectboard can post to accept bids.
- **Town Highway Storage Addition** – Richard Saffo will be working on the concrete portion of the addition in late August/early September. The highway crew will dig out the area he will be working on.
- **Mousley Brook Culvert FEMA Update** – DuBois & King recently visited the site and determined the culvert has failed due to the buckling at the bottom. In accordance with the NHDOT posting guidelines, they feel the culvert should be immediately posted “Weight Limit 3-Tons” and “Passenger Cars Only”. Kling is concerned about the impact on nearby timber harvesting operations, and would like John Adams to be part of the discussion before any action is taken.
- **Class VI section of Prettyman Road** – Kling said the gooseneck trailer on the Town’s ROW has been removed. Chief Bachus is working with the owner of several junk trucks to have those removed from Vance’s property. Kling is working with Vance to get the ruts filled on, and to fill in where culverts were removed on the Class VI section of Prettyman Road. The goal is to make the road passable again.
- **McGoff Salvage** – Kling took a tour of the old gravel pit with Jonathan McGoff. While there are still many vehicles to be removed, a massive effort has been made to date. McGoff reviewed his plan to get everything off that site. Carter will reach out to McGoff to discuss the possible change of ownership and the impact on the licenses currently issued to McGoff Salvage.
- **Other** – Kling said the Tree Warden had the tree stump ground on the west common between the post office building and the church, and a pin was set to identify the common corner. Eventually a marker will be placed at this location. A pin will also be placed at the corner of the Community Field and the abutting property to the east.

New Business

- A. Review Actual vs Budget Expenses** – Hold to discuss at the 8/24/22 board meeting
- B. Schedule Barn Easement Reviews** – The Selectboard will schedule dates and times to complete a physical inspection.
- C. Review of received “Notice of Intent to Cut Wood”** – None Received
- D. Complaints** – None Received
- E. Correspondence**
 - Jude Parker submitted her resignation as a Ballot Clerk. Debbie Hadlock, Town Clerk, is aware and is looking for a replacement.
 - Eastern Analytics’ weekly e-coli samples from the ponds taken on 8/1/22 show all three beaches tested very low.
 - Library Consultant – the cost for the consultant will be \$50 per hour, with the focus to determine the if a specific building in Orford will be feasible to be used

as a library. The Selectboard and Library Trustees need to determine who will hire this consultant.

- State Election Law Training seminars – there will be several locations that Selectboard members can attend (as well as the moderator, supervisors of the checklist and ballot clerks). The closest seminar will be held in Haverhill on August 26th
- The NHDOT sent the State highway Block Grant payment schedule for their fiscal year 2023 (July 1, 2022 – June 30, 2023) which reflects quarterly payments the Town will receive.
- An email was received from Mark Burger regarding “Economic Revitalization Programs in NH” monthly webinars.

F. Other – Park & Playgrounds submitted their draft minutes from their 7/21/2022 meeting. Due to an increase in non Orford/Piermont residents taking swimming lessons, they will be discussing their fee structure for next year. The committee also discussed installing a steel gate to the Community Field parking lot that could be closed during the winter months and in the evenings to help eliminate unwanted traffic and after-hours mischief. The Selectboard would like to discuss this further with the committee.

Manifests, Payroll and Accounts Payable folders

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

Non-Public Session

A motion was made by Carter, seconded by Kling to enter into non-public session under RSA 91-A:3, II(a) for personnel matters at 6:40 pm. A roll call vote of member's present was taken with a decision in the affirmative

The Board resumed the regular meeting at 6:47 pm. A motion was made by Kling, seconded by Carter to seal the minutes of the nonpublic session. Motion Approved 2/0

Adjourn

Motion made by Kling, seconded by Carter adjourn the meeting. Motion Passed.

The meeting adjourned at 7:48 pm

Respectfully Submitted,

Esther Dobbins-Marsh