

# TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

March 29, 2023

MEMBERS PRESENT: John Adams, Jen Carter, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Ad Hoc Energy Committee Members: Mark Blanchard, Robb Day, Scott Gagnon, and Affinity LED Lighting Project Manager Cassidy Brennan

## Call Meeting to Order

The meeting was called to order at 5:30 pm

**Streetlight Project** – The Selectboard reviewed the project details with Brennan. Eversource connected the Town of Orford with Affinity as their company has handled several projects similar to this project in the past for Eversource. Affinity is a complete turnkey service provider. They manage the LED upgrades from manufacturing to sub-contracting installation and maintenance – all covered by the contract pricing. The Town did receive a grant to help offset the cost of the project. Adams was concerned about the deadline dates on the grant agreement. Brennan said this grant was applied for at the start of the Streetlight discussions over a year ago, and she will work to have the grant agreement revised.

Brennan provided a list of streetlights that Eversource bills the Town for, but part of the contract with Affinity would include a GIS audit of all the pole locations, which will determine the actual equipment quantities and the Net Book Value. The Town can also decide on the color temperature of the LED lights – the most common is the 3000 kelvin which is a warm color temperature which gives off slightly more yellow while slowly integrating white.

The product comes with a 10-year Warranty; however, life expectancy is closer to 20 years.

*Motion made by Carter, seconded by Adams to contact with Affinity to sub-contract with VHC to complete the GIS audit of the Orford streetlights. Motion Passed 3/0*

**Generator Spec Sheet to obtain estimates** – the Selectboard reviewed the specifications of the generator and related items. Dobbins-Marsh will create a spec sheet for obtaining estimates for the purchase and installation of the generator. She will also contact Dead River to obtain a cost for a 500-gallon propane tank.

## Correspondence

- **3M PFAS Subpoena follow-up** – the Selectboard received an email from the Town attorney stating that while the Town of Orford is a non-party to this suit, we will still have to produce some information. Adams and Dobbins-Marsh will work on this request next week.
- **Landfill/Groundwater testing agreement** – DuBois & King submitted their bi-annual testing agreement regarding the groundwater testing at the closed landfill. Carter asked if another firm could be look at to complete this testing at a lower cost. Because the testing is due this summer, it was discussed to look into the option of another firm to do the testing sometime after this testing is completed. *Motion made by Adams, seconded*

*by Kling to contract with DuBois & King for the Groundwater Testing for 2023. Motion Passed 3/0*

- **Highway Equipment** – the Board reviewed the estimates for the Leaf Blower *Motion made by Kling, seconded by Carter to purchase the Cyclone KB6 Debris Blower (leaf blower) from HP Fairfield at a cost of \$8,850. Motion Passed 3/0*

The Board reviewed the estimated for the Grader cutting edge. The cutting edge from HP Fairfield was slightly higher in price than the estimate from Jordan Equipment. The Board agreed more information was needed to justify going with the higher estimate, and will discuss with Williams at the next board meeting (4/12)

- **Annual National Flood Insurance Program (NFIP) reminder** – the Board reviewed the email received from the State Floodplain Management Program Coordinator. Dobbins-Marsh will reach out to UVLSRPC as they represent the Town for flood issues.
- **Appointment** – *Motion made by Adams, seconded to Kling to appoint Bartlett Harwood III as an alternate to the Trustees of the Trust Funds. Motion Passed 3/0*

#### **Other**

- **New Junkyard Application** – Carter will meet with Deb McGoff to review the new junkyard application for McGoff Salvage, LLC.
- **Temporary Easement** – The Archertown Road hill project will require trees being removed on the west side of the Archertown Road hill. The Town Attorney supplied a template for a temporary easement the Town will use for abutters to sign off if in agreement to trees being removed near their property. Once the document is completed for each abutter, it will be presented to the abutter to review, then have notarized.

#### **Non-Public Session**

*A motion was made by Adams, seconded by Carter to enter into non-public session under RSA 91-A:3, II(a) for personnel matters at 7:25 pm. A roll call vote of member's present was taken with a decision in the affirmative*

*The Board resumed the regular meeting at 7:40 pm. A motion was made by Adams, seconded by Carter to seal the minutes of the nonpublic session. Motion Approved.*

#### **Adjourn**

*Motion made by Kling, seconded by Carter adjourn the meeting. Motion Passed.*

The meeting adjourned at 7:45 pm

Respectfully Submitted,

Esther Dobbins-Marsh