

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

April 19, 2023

MEMBERS PRESENT: John Adams, Jen Carter, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Steve Williams

Call Meeting to Order

The meeting was called to order at 5:30 pm

Highway Department Projects

- **Upper Baker Pond Road** – Kling indicated the work to remove gravel should be completed before camp season begins, which is about 30 days from now. Clifton Taylor said he would contract the work for about \$3,000. Williams said the work should start around May 15th, which will let the road dry out more. Kling will reach out to Taylor to obtain a written estimate for the work. To help with the estimate, Williams will dig a test trench to determine the amount of gravel to remove. Once a specific date for the work is known, notifications will be posted on Listserv, the Town webpage and on the road itself.
- **Mud Turtle Pond DES Wetland Restoration project** – Dobbins-Marsh will reach out to NHDES to obtain a copy of the restoration plan, then will forward to Williams for review. Once a timeline is established, Jim Kennedy, Wetland Scientist will be contacted, as he needs to supervise the work, as well as the abutters.

Archertown Road Hill Project

- **Contract** – the Selectboard reviewed the contract for engineering services from Right Angle. Adams had two questions for the engineer Erin Darrow – 1. The contract referenced an invoice that was recently paid, and it indicated what the Town paid for was part of the scope of work, but the cost was not included in the cost analysis; 2. What will the final contract fee be, and when will the Town have that information.
Motion made by Adams, seconded by Carter to accept the contract depending on satisfactory answers to these two questions. Motion Passes 3/0
Dobbins-Marsh will scan the invoice to Adams.
- **Estimate for reclaiming** – All States Construction provided an estimate in December 2022 to reclaim, compact and inject CaCL2 into the Archertown Road Hill. Because the total was over \$25,000, the Town has to put the work out to bid. Dobbins-Marsh will have the bid posted in the Valley News. A new bid will be requested from All States Construction. Williams questioned if all the products for the project need to be bid out. He said the Town can normally get better pricing than the construction company. Adams said once a contractor is hired, they would include the costs of the project materials within their bid, so the Town having to bid becomes a non-issue. However, because the Town will be signing off on the estimate to reclaim, we have to follow our purchasing policy guidelines.

- **Temporary Easements** – Temporary Easements were emailed to abutting property owners to the project. Dobbins-Marsh will follow up on Monday to make they were received and to see if there are any questions.

Archertown Road Jacobs Brook Design Review

The design was submitted to the Selectboard, and DuBois & King is waiting for approval from the Board before they can submit to the NH DOT for review.

Motion made by Adams, seconded by King to approve the design project for the Archertown Road Jacobs Brook project.

Upon further discussion, there were some questions around the need for easements from the abutters. Adams will meet with both parties to discuss.

No vote was taken

The design will be addressed at the April 26, 2023 meeting

Mousley Brook Culvert project – Kling had information from Hansen Bridge who build wooden bridges. This could be an option instead of replacing the culvert. Erin Darrow from Right Angle would need to provide an estimate for the project. Currently the Town needs some type of temporary bridge. Williams said a Bailey bridge is very expensive to rent. He suggested a large steel plate to go over the culvert. He will obtain pricing from several venders.

Other

- Intent to Cut – Property Owner: Sarah Schwaegler Trust, Map & Lot #008-027-001 and #008-029-091, Forester: Tom Hahn, Forest Resource Consultants
- Grafton County ARPA Grant – Dobbins-Marsh said the Town is eligible to submit an application and will use the Clough Brook Culvert work as the project.

Manifests, Payroll and Accounts Payable folders

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

Adjourn

Motion made by Adams, seconded by Kling adjourn the meeting. Motion Passed.

The meeting adjourned at 6:37 pm

Respectfully Submitted,

Esther Dobbins-Marsh