

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

May 31, 2023

MEMBERS PRESENT: John Adams, Kevin Follensbee, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Charlie Smith

Call Meeting to Order

The meeting was called to order at 3:00 pm

Review of completed Highway projects

- **Archertown Road Hill Project** – work has begun removing trees along the Archertown Road hill. The work should be completed by Friday, June 2nd. Next week the engineer will be doing core borings, with the reclaiming work beginning soon after. A Public Hearing on the project will be scheduled sometime after the reclaiming work is completed. “Road Under Construction”, “Pass at your Own Risk” and “Low Shoulder” signs will be ordered for this location.
- **Mud Turtle Pond DES Restoration** – Jim Kennedy, Wetland Scientist has submitted the completion report for this work, and will submit the NH DES. The fabric borrowed from Tom Thomson will be returned, and the Highway crew will remove materials at the site not used for the project. Thomson is satisfied with the work.
- **Upper Baker Pond road work** – the work on Upper Baker Pond was completed several weeks ago, but the Selectboard want a written, signed document from Attorney Fish (on behalf of Susan Hild) that the work completed was to their satisfaction. Dobbins-Marsh will request.

Summer List of Projects

- **Archertown Road Hill Paving** – this is part of the project that Erin Darrow, engineer is in charge of.
- **Orfordville Road Bog Culvert replacement** – Paige Excavation is scheduled to work this project in August 2023
- **Mousley Brook Culvert** – Erin Darrow will coordinate with Hansen Bridges to look at the site and generate an estimate to install a wooden bridge vs. replacing the culvert. This project would go out to bid for construction in 2024. Because the culvert is in bad shape, the Town purchased Wetland mats that the highway crew need to install. Once installed, possibly Darrow can certify the Town has completed the remediation work.
- **High Bridge Road bridge** – Adams suggested this project be worked on by the Road Committee. Currently it’s been red listed by the State of NH and is closed. King would like to have a covered bridge installed, as currently Orford doesn’t have one, and many residents would support this.
- **Wetland Permits for Indian Pond culvert replacements** – the Town has several culverts that need to be replaced and wetland permits are needed. The Town would like to replace the dual culverts on Indian Pond Road and the culvert under the beach access road to Indian Pond. Dobbins-Marsh will reach out to Erin Darrow to see if she or

someone from her company can complete and file the wetland permits for these locations. If not, the Town will reach out to Horizons.

- **Grader Shed** – the Road Committee has taken on this project
- **Diesel Tank Installation** – the Town received a letter from the NH DES regarding a request for Groundwater Quality Assessment at the site of the diesel spill. Adams will review the document and report at the next meeting.
- **Generator installation** – Faus Electrical is planning to install the generator in July 2023
- **Ditching and grading** – Gravel removed from the Upper Baker Pond road project can be used on Mud Turtle Pond road between the Groff's and Marjorie Green's property. Quinttown Road and Grime Hill Road also need to be ditched and graded.

Job Description review for Road Agent – The Selectboard discussed the possibility of Roger Hadlock moving into the Road Agent position. They will discuss with him and if it's agreeable to all, the job search will be for an additional road crew member. Follensbee asked how it works if the Town needs to hire a temp employee to help throughout the summer. By requiring a CDL license to drive all trucks it will limit those we can hire. The Selectboard may want to amend the policy to allow the F550 to be driven by someone without a CDL license. Dobbins-Marsh reminded the board that they temporarily amended the policy to allow the F-550 to be driven by an employee without a CDL license, and that temporary amendment has not yet been rescinded. Currently the F-550 and the Interceptor do not require a CDL license to operate, so amending the policy permanently might be something to consider. Adams said the other option is to contract with someone that has their own vehicle as we did for plowing this summer.

Other

- **Emergency Management Director (EMD)** – As Carl Johnson has resigned as the EMD, the EMD Facebook (FB) he created has been taken down. The Town will need to create its own page and will need access to the EMD@orfordnh.us password. (Dobbins-Marsh will request from our IT company). Follensbee said the State of NH should be contacted so they can submit data for the new FB page.

Motion made by Adams, seconded by Kling to appoint Kevin Follensbee as the EMD.

Motion Passed 2/0

- Lawrence Hibbard requested approval to purchase bark mulch for the trees at the Town Office property. The Selectboard approved the purchase.
- The license applications from McGoff Salvage were received. Kling will review, and a Public Hearing will be scheduled for June 21st
- Interceptor – currently the vehicle won't pass inspection and requires extensive repairs. An estimate of the repairs has been requested from Orford Service Center. Once received, the Selectboard will review to try and determine if the work should be authorized.

Manifests, Payroll and Accounts Payable folders

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

Adjourn

Motion made by Kling, seconded by Adams adjourn the meeting. Motion Passed 3/0

The meeting adjourned at 4:25 pm

Respectfully Submitted,

Esther Dobbins-Marsh