

# TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

June 21, 2023

MEMBERS PRESENT: John Adams, Kevin Follensbee, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh,

## **Call Meeting to Order**

The meeting was called to order at 6:15 pm

**Road Agent Job Description** – the Selectboard reviewed minor changes made to the job description. *Motion made by Follensbee, seconded by Adams to accept the revised Road Agent Job Description. Motion Passed 3/0*

## **Non-Public Session**

*A motion was made by Follensbee, seconded by Adams to enter into non-public session under RSA 91-A:3, II(a) for personnel matters at 6:25 pm. A roll call vote of member's present was taken with a decision in the affirmative*

*The Board resumed the regular meeting at 6:50 pm. A motion was made by Follensbee, seconded by Adams to seal the minutes of the nonpublic session. Motion Approved 3/0*

## **Other**

- Erin Darrow, Engineer for the Archertown Road hill project emailed the Board regarding the Public Hearing – she is looking at some time during the week of July 17, 2023. The Board agreed they'd like to have a work session to review the plans prior to the Public Hearing – Dobbins-Marsh will contact Darrow to see if she can meet during work hours on July 10, 2023. Dobbins-Marsh will also confirm with Darrow if July 20<sup>th</sup> will work for a Public Hearing.
- The Mousley Brook Culvert FEMA deadline is expiring on August 9, 2023. Dobbins-Marsh will prepare an extension request for the Board to review.
- Stonecipher & Clark submitted a Consultant Agreement to provide environmental work at the site of the diesel spill at the Town garage. The Board agreed to accept and have Adams sign the agreement.
- Kling reported the wetland mats have been installed at the Mousley Brook culvert.

## **Manifests, Payroll and Accounts Payable folders**

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

## **Adjourn**

*Motion made by Follensbee, seconded by Kling adjourn the meeting. Motion Passed 3/0*

The meeting adjourned at 7:05 pm

Respectfully Submitted,

Esther Dobbins-Marsh