

# TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

July 27, 2023

MEMBERS PRESENT: John Adams, Kevin Follensbee, Chase Kling

OTHERS PRESENT: Erin Darrow, Roger Hadlock

## **Call Meeting to Order**

The meeting was called to order at 11:00 am

The Selectboard met with Erin Darrow, engineer on the Archertown Road Hill project and contractors to review the work site for ditching and culvert removal and replacement. At noon, the Selectboard and Darrow met with the paving company contractors to review the work site for base paving of the Hill.

Engineer Darrow summarized the meeting as follows:

This memorandum has been prepared to summarize the meeting on Thursday, July 27, 2023, to review the project site, discuss the scope of work needed, schedule, and what is needed to complete the project. The general discussion is summarized below. It is significant to note that this is not intended to be in chronological order but rather a summary of the key points.

- There was discussion about the scope of work in general terms, to clarify what is expected from the site contractors and what is being provided by the town.
- The contractors are expected to remove debris from the logging/clearing, establish ditching along the project length, and replace the culverts before the reclamation takes place in mid-September.
- There was discussion about ledge removal during the site walk. The total volume should be estimated for 10 cubic yards (cy), or 3 days hammering, or other method as defined by contractor, but no blasting.
  - Ledge will need to be removed so as to define the ditch line and for installation of culvert replacement and headwalls.
  - Contractor will need to remove ledge to accommodate installation of headwalls.
  - Contractor can include alternative for precast headwall as an alternate.
- There is a section of road that will be box cut, as designated on the site design plans. This section will require removal of the unsuitable material down approximately 12" from the existing grade and replacement with crushed gravel. This section will be box cut after the reclamation.
- The entire stretch of impacted road will be improved with geogrid after reclamation, and the 6" (approx., will be site dependent as shown on site plans).
- After reclamation, site work to install grid and select materials needs to occur promptly so that paving can be completed in mid-October.
  - Select materials will be provided by the town, to be stockpiled at the town gravel pit.

- It is anticipated that the town may be able to provide a loader and operator. This would have to be coordinated with contractor and is to be determined by the select board.
- Contractors are requested to include providing a loader and operator as an alternate in their proposals.
- Trucks are not permitted over the restricted load bridge. Detour is around Town Shed Road to Dublin Road back to Archertown.
- Contractors will be responsible for removing culverts, guardrail, and other unsuitable materials.
  - These materials can be hauled to the town pit in the designated area(s).
  - Large stumps shall generally be left in-place and removed only as needed to complete the road construction work.
- Town will hire guardrail contractor directly.
- Paving contractor will be hired by the town directly.
- Site walk ended at top of hill.
- All site contractors received a hard copy set of plans.

### **Adjourn**

*Motion made by Adams, seconded by Follensbee to adjourn the meeting. Motion Passed.*

The meeting adjourned at 12:45 pm

Respectfully Submitted,

Esther Dobbins-Marsh