

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

August 9, 2023

MEMBERS PRESENT: Kevin Follensbee, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Erin Darrow (called into meeting)

Call Meeting to Order

The meeting was called to order at 5:30 p.m.

Bids for the Archertown Road Hill project – received bids from contractors and paving companies were opened for the project

- Contractors
 - Bill Wanner - \$41,200
 - Wanner also included an additional cost of \$30,100 to provide the riprap and crushed gravel
 - Paige Excavating \$57,715
- Paving
 - R&D Paving \$60,920

The bids will be analyzed by engineer Erin Darrow and board members – the bids will be awarded at a meeting to be scheduled during the week of 08/14/2023

Approval of Minutes

- *Motion made by Follensbee, seconded by Kling to accept the minutes of 07/26/2023 (as amended) Motion Passed 2/0*
- *Motion made by Follensbee, seconded by Kling to accept the minutes of 07/27/2023 Motion Passed 2/0*
- *Motion made by Follensbee, seconded by Kling to accept the minutes of 08/02/2023 (as amended) Motion Passed 2/0*

Reports

- A. **Fire Department** – Chief Straight was not at the meeting, but submitted his report for July. The department responded to 26 calls in July (122 YTD)-11 medical calls, 5 fire calls and 9 mutual aid calls. There were several trainings that occurred in July, including 3 members completing the NIMS training. All incidents for July have been filed thru the State reporting system. Kling asked if anyone knew the number of Orford firefighters responded to the Mt. Cube rescue, and if the Town pays for their time, or the State?
- B. **Highway Department** – Kling reported that the 10-Wheeler truck (cab & chassis) has been delivered to the Town garage. It will be taken to have the plow package added in the near future. Follensbee asked if insurance had been added yet – Dobbins-Marsh will ask the dealer for the VIN, then can add. The department has worked on the Upper Baker Pond boat landing, and graded Upper Baker Pond road using Tim Chase as

contracted help. Roadside mowing will begin the week of August 21st, and the generator is scheduled to be installed soon (Dobbins-Marsh will check on the date). The diesel tank was connected to electricity, and has been filled with diesel, and is ready to be used.

Old Business

A. Update of Outstanding Projects

- Garage Grader Cover – Herb Austic will be meeting with a contractor on Aug 11th to review the project design.
- Town Office metal roof – an estimate was received to replace the roof at a cost close to the estimate received for painting. The Selectboard agreed to post a bid for estimates to replace the roof.
- Bandstand Condition – Parks & Playgrounds had a contractor review the bandstand, and found additional problems. The underneath support posts are rotted, making it unsafe to use. Parks & Playgrounds will close the bandstand down (concerts can continue, but the bands won't be able to setup on the bandstand). The contractor will be providing 3 options to repair/replace the bandstand.
- Indian Pond Road culvert – with all the rain received, the high water around the culvert caused a sink hole to develop. The highway crew filled in the hole, and the Town is working to replace the culvert with either a box culvert or a bridge.

New Business

- A. Review employment applications received** – the Selectboard received two applications for the position of Road Agent. They will review and schedule interviews.
- B. Review Actual vs Budget report** – Kling asked what the line item for Government Building Maintenance is used for – (usually small repairs) – he wondered if the Town could have the reclaiming company (for the Archertown Road hill project) grind the parking lot at the Town Office if they finished the Hill project early. Would the Town have to pay for mobilization costs? Dobbins-marsh will contact All-States Construction to see if this is possible. Kling also said the Town needs to purchase more signs to have as inventory.
- C. Complaints** – none received
- D. Review of received “Notice of Intent to Cut Wood”**
Property Owner: Green Woodlands, Map & Lot #008-031-006, Forester: John Fogarty
- E. Correspondence**
 - NH DOT submitted the annual Highway Block Grant schedule of payments. For 2023, Orford will receive \$63,916.53
 - Eastern Analytical report for E-Coli readings from 07/31/2023 – Indian Pond was recorded at 224.7 which caused the beach to be closed
 - Endyne report for the e-coli reading taken at Indian Pond on Friday, August 4th – the levels were down to 5, so the posting was pulled from the beach
 - NHDOT Driveway Permit for Map & Lot #008-093-061 was received
 - NHDES submitted a Forestry Statutory Permit for Map & Lot #008-110-2 and #008-110-2A

F. Other – Kling spoke with Chief Bachus regarding the Orford Flea Market. No incidents were reported, even with up to 2,000 visitors to the Town. There was wear and tear on the Common that will need to be looked into – Kling will reach out to Lawrence Hibbard for his opinion on the conditions. It might be worth the investment of the Town doing annual maintenance (fertilizing & rolling) the Common and Community Fields, as they are meant to be used. Follensbee said the Orford Volunteer Fire Dept., Inc. (OVFD, Inc) will be discussing the event at their next meeting, as it's getting close to out growing the location. Kling also commented on the possibility of groups that use the common on a regular basis (OVFD, Inc., and the Bandstand Committee) having one member serve on the Parks & Playgrounds committee. Currently there are only 2 members on that committee, and take on a lot of work on a volunteer basis.

Manifests, Payroll and Accounts Payable folders

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

Adjourn

Motion made by Kling, seconded by Follensbee to adjourn the meeting. Motion Passed 2/0

The meeting adjourned at 6:45 pm

Respectfully Submitted,

Esther Dobbins-Marsh