

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

August 17, 2023

MEMBERS PRESENT: Kevin Follensbee, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Erin Darrow-Engineer, Roger Hadlock

Call Meeting to Order

The meeting was called to order at 10:00 am

Review and Award bids for the Archertown Road Hill project

- **Paving Bid** – Darrow discussed the paving bid from R&D Paving for the amount of \$60,920. The bid included the disclaimer “We reserve the right to impose a fuel escalation when fuel price changes from time of contract to the point of sale based on the US ETA (Energy Information Administration) weekly postings, New England (PADDIA) on highway diesel fuel prices. This contract may be subject to material unit prices adjustments to reflect increases.” Darrow said this is standard language most paving contractors use on their bids. Darrow said the contractor reviewed the site and took measurements, and she is confident that the bid will hold, except for the fuel escalation adjustment.

Motion made by Kling, Seconded by Follensbee to award the paving bid to R&D Paving, Inc. in the amount of \$60,920 for the Archertown Road Hill project. Motion Passed 2/0

- **Site Contractor Bid** – two bids were received for the site contractor bid. Wanner Earthmoving for \$41,200 and Paige Excavating for \$57,715. Darrow said there are a few differences between the two contractors-by removing the cost of the loader use of \$2800 from the Paige bid (he can use the Town’s loader), it would reduce the bid to \$54,915. After additional discussions, the Board agreed they need to follow the purchasing policy, and go with the lowest bid. *Motion made by Kling, seconded by Follensbee to award the Site Contracting bid to Wanner Earthmoving in the amount of \$41,200 for the Archertown Road Hill project. Motion Passed 2/0*

Darrow will verbally relay to Wanner they were awarded the bid, and can start the ledge removal as soon as possible. The primary concern is the time it will take to get the gravel to the site. Wanner would prefer to purchase the riprap and gravel himself. The Board agreed this will need to be put out to bid, and the contractor that is awarded the bid will need to stockpile the materials in the pit. This will allow the material to be taken to the project site in a timely manner rather than delaying delivery of product due to having to wait to have trucks loaded with product at the vender site.

Darrow said she added \$15,000 for under drainage near the spring to help move more water. As the runoff would go under the road near David Roby’s property. While she feels the water runoff should have limited impact on private property, Darrow recommends getting a drainage easement from abutters. Another option would be to keep the underdrain on the same side of the road, and diverting the water flow along the current path.

Darrow will create a contract for the paving company and site contractors, and will send to the Selectboard to review and sign at their 08/23/2023 meeting. She will prepare the RFP for the

gravel with bids to be submitted by 08/30/2023. The Board also discussed purchasing signs for the Archertown Road "Road Construction Ahead".

The Board discussed the Archertown Road flat (Phase II) and the Mousley Brook projects, as the Selectboard will need a cost analysis for Warrant Articles in 2024. Darrow is also working on the Indian Pond culvert – having it surveyed and wetland permits completed. After that, she will provide a cost to replace the dual culverts with either a box culvert or a wooden bridge.

Update on Highway work

- Mowing will start on August 21st
- The 10-Wheel cab & chassis was delivered to Williston to have the plow package installed. It should be ready for use sometime in October/early November. Ossipee will install the radio once the truck is back in Orford. The 2008 International will then be traded in or sold.
- The 6-Wheeler should be ready for operation late January/early February of 2024, the we would trade in or sell the 2013 International.
- Tim Chase was contracted to grade several roads, including Lower Stonehouse and Upper Stonehouse Mtn. roads, Huckins Hill and Upper Baker Pond road.
- Brandon Dyke also excavated an area on Lower Stonehouse Mtn. road prior to the grading.
- Hadlock report all equipment is in good running order, and truck #2 is back from the repair shop.

Other

- The meeting scheduled for August 21st will start at 5:00 pm
- Mailers for the Public Hearing on the Streetlight project will be sent out on 08/22

Non-Public Session

A motion was made by Follensbee, seconded by Kling to enter into non-public session under RSA 91-A:3, II(a) for personnel matters at 11:47 am. A roll call vote of member's present was taken with a decision in the affirmative

The Board resumed the regular meeting at 12:14 pm. A motion was made by Follensbee, seconded by Kling to seal the minutes of the nonpublic session. Motion Approved 2/0

Adjourn

Motion made by Kling, seconded by Follensbee to adjourn the meeting. Motion Passed 2/0

The meeting adjourned at 12:16 pm

Respectfully Submitted,

Esther Dobbins-Marsh