

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

November 3, 2023

MEMBERS PRESENT: John Adams, Kevin Follensbee, Chase Kling

OTHERS PRESENT: Esther Dobbins-Marsh, Erin Darrow

Call Meeting to Order

The meeting was called to order at 10:00 am

Archertown Road Project Phase I – the Selectboard reviewed the work done as part of Phase I of the project. Paving was scheduled for the week of November 6th, but the company is running a bit behind schedule. The guardrail estimate was reviewed and it was agreed that only one side of the road needed a guardrail. The estimate received from Fence & Guardrail was for both sides of the road at a cost of \$43,775, only adding the guardrail on one side will lower the cost to approximately \$20,000.

The Selectboard reviewed Darrow's spreadsheet reflecting actual expenses paid and the estimate of future charges. The Selectboard agreed that all expenses paid and estimated to date are considered Phase I. Darrow expressed concern as originally Steve Williams was to act as the project manager, and it then passed to her. She's tried to keep the costs under the \$400,000 approved budget, but it's been challenging due to several unforeseen expenses. The Selectboard agreed to move some of the purchased items into the Highway budget (culverts, logging costs, etc.) Dobbins-Marsh will review and work to re-allocate expenses and review with the Selectboard.

Archertown Road Project Phase II – The Selectboard discussed with Darrow the work for Phase II. Darrow discussed to possible need to move the road in one section of Phase II. She understands there may be some push back, and a Public Hearing will be needed to discuss in detail, as well as the rest of the work for this phase. Darrow will need to prepare a design for Phase II with a cost analysis for the project.

Archertown Road Emergency Repair – During the reclaiming of the road, water was found running under the road bed. It was agreed to excavate and add a French drain to the area. The Selectboard reviewed the estimate Darrow provided of \$46,366. As the original plan was to use the highway operating budget for the repair costs, the Selectboard agreed that a project manager was not needed, and only a few hours of engineering services would be required. It was also agreed there was no need for geo-grid, riprap, or fabric. The total cost for the repair is estimated to be \$15,000

Adjourn

Motion made by Follensbee, seconded by Adams to adjourn the meeting. Motion Passed 3/0

The meeting adjourned at 12:20 pm

Respectfully Submitted,

Esther Dobbins-Marsh