

TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

June 27, 2024

MEMBERS PRESENT: Kevin Follensbee, Chase Kling, Larry Taylor

OTHERS PRESENT: Erin Darrow, Jon Armstrong, Bill Wanner, Ted Nutter

Call Meeting to Order

The meeting was called to order at 10:00 am

Pre-Construction Walk Thru

The general discussion is summarized below. It is significant to note that this is not intended to be in chronological order but rather a summary of the key points.

Erin Darrow provided an overview and background to the project and offered a paper copy of the project plans to attendees. We discussed traffic control and safety.

The town will provide traffic control. It is expected that the road will close at 7:00 am and re-open at 5:00 pm daily during active construction on weekdays.

Weekend work is not anticipated at this time.

- Partial closure of one lane with cones, etc. rather than the whole project area will be utilized when safe conditions can be maintained, such as next week when ledge probing occurs with the small excavator.
- Local residents will have access to and from their homes. Delays will occur and Ted will let local residents know before driveway culvert replacements that will impact vehicle access beforehand.
 - The exact detour and direction will depend on work being completed.
 - There was discussion about ledge removal. It was emphasized that residents must not approach the equipment operator(s) for many reasons, and that includes safety. It is critical that local residents not approach the construction operations.
 - Any and all questions should be directed to the field engineer, Jon Armstrong, or road agent, Ted Nutter. If neither are present on the job site, again DO NOT APPROACH CONTRACTOR. Ted can be reached at the highway garage by phone or email when not at the jobsite.
- There will be weekly meetings with the engineer, contractor, and road agent, for the duration of construction.

We discussed the project schedule.

- Bill indicated he plans to have his smaller excavator delivered to the project likely tomorrow (Friday 6/28) and larger excavator with the hammer attachment to be delivered sometime next week or early in the week of July 8th.

The site walk started at the end of the phase 2 area, near the bridge about 300' past the intersection of Blackberry Hill Road and proceeded along the phase 2 area to its beginning at the end of the phase 1 area.

- Erin and Jon provided an overview of the Phase 2 scope of work, referring to the design plans for reference.
 - Ditching and ledge removal were discussed.
 - Culvert replacement locations and new cross culvert locations were discussed and identified.
 - Locations of underdrains were discussed.
 - Geogrid will be placed on the existing reclaimed surface.
 - Mailboxes - Ted will talk with the post office to confirm what is needed for mailboxes while work is occurring
 - Japanese knotweed will be removed/buried as appropriate and following handling processes to minimize its spread.
 - The right-of-way width is 3 rods through the work zone. The centerline is not an accurate point of reference as the surveyor found the road to not always be centered in the right-of-way.
 - Construction equipment will be directed to not turn around in private driveways. Turn arounds can occur at the staging area and at road intersections.
 - The width of the road will be a 21' travel surface and 2' shoulders, similar to what is there today.
- Ledge will need to be removed so as to define the ditch line and for installation of culverts. We reviewed the cross culvert and drive culvert work locations.
 - Attention was drawn to the presence of springs and groundwater.
 - Trees have been removed by the town and its contractor.
- Engineer will observe construction and coordinate material testing, which is to be provided by SW Cole, Inc.
- The final site conditions once the select materials have been placed need to be prepared for the paving contractor to mobilize for fine grading.
- Ted will order "caution, overhead wires" signs to be placed where overhead wires exist during construction.
- David Roby has granted a temporary easement for equipment staging and placement of surplus excavated material along the East side of the project area.
- A drainage easement is being sought for the new cross culvert discharge onto David Roby's property on the East side of the project area. The culvert at this location will not be installed until the agreement is executed.

There was discussion about paving. Paving will occur sometime between mid-August and mid-October.

Adjourn

Motion made by Follensbee, seconded by Taylor to adjourn the meeting. Motion Passed 3/0.

The meeting adjourned at 12:00 pm

Erin Darrow, P.E., Right Angle Engineering