

TOWN OF ORFORD

Board of Selectmen
Work Session Meeting Minutes
February 5, 2025

MEMBERS PRESENT: Kevin Follensbee, Chase Kling, Larry Taylor
OTHERS PRESENT: Esther Dobbins-Marsh, Road Agent Ted Nutter

Call Meeting to Order

The meeting was called to order at 9:00 am

Indian Pond Culvert project bids

Motion made by Taylor, seconded by Follensbee to award the bid to Paige Excavating, LLC for the Indian Pond Culvert construction project in the amount of \$28,930. Motion Passed 3/0

The Selectboard asked Dobbins-Marsh to notify Paige Excavating of their decision and to ask when the project will be started and completed. They also asked Dobbins-Marsh to notify the other contractors on the winning bid and to thank them for presenting a bid for the project.

The Selectboard reviewed the budget of this project, as \$130,000 is the max amount the voters approved. It was agreed to hold off on future engineering fees, as the project budget reflects a total of \$45,400, but as of 01/28/2025 the Town has been invoiced for \$41,322.71 of engineering and permitting fees. Nutter will reach out to the engineer and relay that he will have oversight of the project to help reduce engineering costs. The group also discussed that gravel may be less than the projected cost of \$28,000, material testing won't be needed, and the culverts are approx. \$4,500 less than being estimated. With these changes, the project should come in on budget.

Warrant Article Paving Projects – the Selectboard asked Nutter to write up the bid specs and send to Dobbins-Marsh so she can post a legal notice for sealed bids prior to the Annual Meeting. The bids will be contingent on the warrant articles passing at the annual meeting.

2025 Warrant Article – the Selectboard signed the Warrant Article for 2025 that will be included in the Town's Annual Report

Intent to Cut – An Intent to cut was received from Smarts Mountain Realty, Map & Lot #008-033-007 (however, this is not a lot in Orford) Dobbins-Marsh will clarify if the map & lot # should be 008-033-001

Cemetery Donor Trust Fund – the Cemetery Commissioners would like the Selectboard to review the documents to create this Donor Trust. It was agreed to add them to the 02/26/2025 agenda

Public Comments: None

Manifests, Payroll and Accounts Payable folders

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

Adjourn

Motion made by Taylor, seconded by Follensbee to adjourn the meeting. Motion Passed 3/0

The meeting adjourned at 9:35 am

Respectfully Submitted,

Esther Dobbins-Marsh