

# TOWN OF ORFORD

Board of Selectmen

Meeting Minutes

October 15, 2025

MEMBERS PRESENT: Kevin Follensbee, Charles Smith, Jr., Larry Taylor

OTHERS PRESENT: Esther Dobbins-Marsh, Chief Bachus, Road Agent Nutter

## **Call Meeting to Order**

The meeting was called to order at 6:00 pm

## **Review of Police Department Budget**

Chief Bachus presented the 2026 budget for the Police Department. Most of the line items were level funded, except for the following:

- Part-Time salaries – decreased by \$500 due to the new contract with Piermont
- NH Grant Paid Salaries – increased by \$300 due to the new contract – the total budget of \$6,300 is 100% reimbursed by the State of NH
- Communication – increase of \$470 for PD Cruiser Hotspot, Cellphone and Office phone
- Vehicle Maintenance – increase of \$500 for possible brake work in 2026
- Gasoline – decrease of \$200 based on actual usage in 2025
- Prosecution – increase of \$200 base on need due to more arrests

**Review Police Department Warrant Articles** – No warrant articles were presented

## **Review of Emergency Management Budget**

- Emergency Operations Plan update – added this line item of \$2,800 to update the EOP

## **Review of Animal Control**

- Stipend for Animal Control Officer – this is a new line item of \$1,000 to cover the stipend of the newly hired Officer
- Equipment – this is a new line item of \$500 to purchase needed equipment for the position

## **Review of Highway Department Budget**

Road Agent Nutter presented the 2026 budget for the Highway Department. Many of the line items were level funded, except for the following:

- Roadside Mowing – increase of \$500 due to an increase of cost for this service
- Shop Supplies – increase of \$500 due to an increase of various items
- Office Supplies – decrease of \$100
- Safety/Personal Protection – decrease of \$500 based on anticipated need for 2026
- Building Maintenance – decrease of \$1,500 based on anticipated need
- Road Improvement Projects – decrease of \$500
- Road Signs – decrease of \$1,000 based on anticipated need
- Training & Travel – decrease of \$1,000 based on anticipated need

## **Review Highway Department Warrant Articles**

- Reclaiming and repaving a section of Archertown Road at Taylor Hill starting at Harold Taylor's property.
- Pave the section of Archertown Road that was reclaimed in 2025 (Faith Knapp property to Norris Road)
- Replace guardrails on a section of Archertown Road

Nutter will obtain estimates and a more detailed description related to these Warrant Articles

Salaries and Benefits will be added at a later date once the Selectboard determines the salary increase and percentage employees will pay for benefits

### **Correspondence**

- Ford Safety Recall notice on the 2023 Ford 550
- NH DES issued a Certificate of No Further Action regarding 2023 Dead River Oil Spill on Orfordville Road
- Permit request to maintain 13 Tannery Road – it was noted on the request the property owner will be constructing a small house. Because the property abuts a Class VI road, the Permit to Construct off a Class VI road will be sent out for completion by the property owner.

### **Manifests, Payroll and Accounts Payable folders**

The manifest, payroll and accounts payable folders were reviewed and signed where necessary

**Public Comments:** None

### **Adjourn**

*Motion made by Taylor, seconded by Smith to adjourn the meeting. Motion Passed 3/0*

The meeting adjourned at 7:10 pm

Respectfully Submitted,

Esther Dobbins-Marsh